

NOTE: The public can join this meeting via Zoom at:

<https://us02web.zoom.us/j/82217717903>

Meeting ID: 822 1771 7903

Call-in: 833 548 0276US Toll Free

The meeting can also be attended in person at the agency's office at 1904 3rd Avenue, Suite 105, Seattle.

If you have trouble accessing this, please email

PSCAABoardMeetings@pscleanair.gov

The Agency will make reasonable accommodations for any person who needs assistance to participate in the Board of Directors' meeting, or to access our services. Our meeting facilities are ADA accessible. Sign language services, language translation and interpretation, and communications materials in alternative formats can be made available given sufficient notice by contacting the Agency at 206-343-8800.

Thursday
January 22, 2026
8:45 a.m.

BOARD MEETING AGENDA

- 8:45 – 8:50 Call to order – Roll Call – Quorum Established – Land Acknowledgement:
We would like to acknowledge that our Agency operates in four present-day counties, which are the traditional lands of the Coast Salish people, past and present. This acknowledgement does not take the place of authentic relationships with indigenous communities in our jurisdiction and beyond but serves as a first step in honoring the people whose land we work and reside on.
- 8:50 – 8:55 **I. Petitions from the Public** (90 seconds per speaker)
- 8:55 – 9:00 **II. Approval of Minutes**
December 18, 2025 Board Meeting* **ACTION**
- 9:00 – 9:05 **III. Personnel and Finance Matters**
Approval of Vouchers* **ACTION**
- IV. New Business**
- 9:05 – 9:35 A. Clean Air in Partnership: A Word from Washington's Green Bank and King County Energize program*
- V. Unfinished Business**
- 9:35– 10:05 A. FY26 Financial Performance through November
- 10:05 – 10:20 B. Wood Smoke Reduction Program Updates*
- IV. New Business (Continued)**
- 10:20 – 10:35 B. FY27 Budget Kick Off and Timeline*
- VI. Staff Reports:**
- 10:35 – 10:45 A. Staff Report*
B. Legislative Updates*
C. Notice of Construction Report*
D. Contract List*

**Document included in Board packet*

PHONE & E-MAIL ROSTER FOR

REGULARLY ATTENDING BOARD MEMBERS & PUGET SOUND CLEAN AIR AGENCY MANAGEMENT

REGULARLY ATTENDING BOARD MEMBERS

Christine Rolfs Phone: (360) 337-7080 E-mail: Crolfes@co.kitsap.wa.us	Joe Bushnell Phone: (253) 591-5447 E-mail: JBushnell2@cityoftacoma.org	Ryan Dicks Phone: 253.798.8603 E-mail: ryan.dicks@piercecountywa.gov
Megan Dunn Phone: (425) 388-3494 E-mail: megan.dunn@snoco.org	Michelle Caulfield Phone: (206) 256-5158 E-mail: micelle.caulfield@seattle.gov	Katie Ketterer Phone: (360) 473-5334 E-mail: katie.ketterer@ci.bremerton.wa.us
Emily Pinckney Phone: (253) 403-2991 E-mail: epp5@humboldt.edu	Marissa Aho Phone: (206) 259-1737 E-mail: maaho@kingcounty.gov	Jennifer Gregerson Phone: (425) 257-7164 E-mail: jgregerson@everettwa.gov

PUGET SOUND CLEAN AIR AGENCY DIRECTORS

Christine Cooley, Executive Director Phone: (206) 689-4004 E-mail: christinec@pscleanair.gov	Jennifer Dold, General Counsel Phone: (206) 689-4015 E-mail: jenniferd@pscleanair.gov	Kathy Strange, Air Quality Programs Director Phone: (206) 689-4095 E-mail: kathys@pscleanair.gov
Steve Van Slyke, Compliance Director Phone: (206) 689-4052 E-mail: stelev@pscleanair.gov		

PUGET SOUND CLEAN AIR AGENCY MANAGERS

Aïssata Cissé, Inspection Manager Phone: (206) 689-4029 E-mail: AissataC@pscleanair.gov	John Dawson, Engineering Manager Phone: (206) 689-4060 E-mail: johnD@pscleanair.gov	Jennifer Keene, Clean Air and Climate Initiatives Manager Phone: (206) 689-4017 E-mail: JenniferK@pscleanair.gov
Chris Kitchen, Inspection Manager Phone: (206) 689-4034 E-mail: chrisjk@pscleanair.gov	Jack Broyles Jr., Finance/Purchasing Manager Phone: (206) 689-4074 E-mail: jackb@pscleanair.org	Phyllis McElroy, Communications Manager Phone: (206) 689-4077 E-mail: phyllism@pscleanair.gov
Erik Saganić, Technical Analysis Manager Phone: (206) 689-4003 E-mail: eriks@pscleanair.gov	Megan Sweeney, HR & Org. Development Manager Phone: (206) 689-4041 E-mail: MeganES@pscleanair.gov	Andy Tudhope, Technology Manager Phone: (206) 689-4090 E-mail: andyt@pscleanair.gov
Betsy Wheelock, Compliance Systems and Administrative Services Manager Phone: (206) 689-4080 Email: betsyw@pscleanair.gov		

**PUGET SOUND CLEAN AIR AGENCY
BOARD OF DIRECTORS MEETING**

REGULAR MEETING MINUTES

December 18, 2025

Puget Sound Clean Air Agency
1904 3rd Avenue, Suite 105
Seattle, WA 98101

Note: This was a hybrid online and in-person meeting. All Agency Board members, staff, and members of the public were present either by computer, phone, or at the Agency's office at 1904 3rd Avenue, Suite 105, Seattle, WA. The online meeting was facilitated through the Zoom platform. The meeting access information was published on the Agency's web site as well as in the four major newspapers in the Agency's jurisdiction in order for the public to listen to and/or participate in the Board meeting.

Board Members Present:

Megan Dunn, Councilmember, Snohomish County
Katie Ketterer, representing Mayor Greg Wheeler, City of Bremerton
Christine Rolfs, Kitsap County Commissioner
Michelle Caulfield, representing Mayor Bruce Harrell, City of Seattle
Ryan Dicks, representing Ryan Mello, Pierce County Executive
Emily Pinckney, representing the Public-At-Large
Marissa Aho, representing Girmay Zahilay, King County Executive
Joe Bushnell, Councilmember, City of Tacoma
Jennifer Gregerson, representing Mayor Cassie Franklin, City of Everett

Board Members Absent:

Vice Chair Michelle Caulfield called the meeting to order at 8:47 a.m. and put the Board into recess until 9:00 a.m.

The Board returned from recess at 9:00 a.m.

The roll was called; at 9:00 a.m. there was a quorum.

Chair Joe Bushnell gave the land acknowledgement.

I. PETITIONS FROM THE PUBLIC

Chair Bushnell opened the Petitions from the Public portion of the meeting and asked if there was anyone present who wished to address the Board.

Casey Hussman Brandt, Executive Director of the People's Memorial Association, shared his thoughts regarding cremation capacity in the Puget Sound region. He reported that the Department of Ecology has responded to his correspondence and that he has scheduled a meeting with the Program Manager in the Air Quality Division, to discuss Ecology's limits on crematory operations. He noted that while several older crematories operate without restrictions, a funeral home and crematory in Everett have been awaiting a permit since 2022 and is currently limited by the agency to about 25% of potential operating hours.

Chair Joe Bushnell closed the public petition portion of the meeting.

II. Approval of Minutes

Chair Bushnell asked for a motion to approve the minutes from the November 13, 2025 Special Board Meeting. There was no Board discussion.

Board Member Megan Dunn made a motion to approve the minutes; Board Member Christine Rolfes seconded; and the motion passed unanimously.

Chair Bushnell asked for a motion to approve the minutes from the November 20, 2025 Board Meeting. There was no Board discussion.

Board Member Dunn made a motion to approve the minutes; Board Member Rolfes seconded; and the motion passed unanimously.

PERSONNEL AND FINANCE MATTERS

III. Approval of Vouchers

Chair Bushnell asked for a motion to approve the vouchers in the Board's December meeting materials.

Board Member Dunn made a motion for approval of the vouchers; Board Member Jennifer Gregerson seconded; and the motion passed unanimously.

IV. CLOSED SESSION: CBA NEGOTIATIONS

Chair Bushnell moved the Board into closed session at 9:07 a.m. and estimated they would return at 9:20 a.m.

The Board returned from closed session at 9:30 a.m.

V. NEW BUSINESS

V. A. Resolution No. 1501 – Approval of 2025-2029 CBA

Chair Bushnell asked for a motion to approve the 2025-2029 CBA in the Board's December meeting materials.

Board Member Michelle Caulfield made a motion for approval of the 2025-2029 CBA; Board Member Dunn seconded; and the motion passed unanimously.

VI. UNFINISHED BUSINESS

VI. A. Board Roles and Responsibilities- Introduction to 2026 Process

Chair Bushnell presented on Board Roles and Responsibilities- Introduction to 2026 Process. He made references to the memo that was provided to Board members in their packet.

Chair Bushnell suggested that the Board develop reference materials outlining board member roles and responsibilities. In anticipation of potential Board transitions in the coming year, he emphasized the value of collaboratively reviewing and clarifying these roles to support both current and future members.

Executive Director Christine Cooley added that she was seeking feedback on how she could best provide support to the Board and new Board members, including helping structure both content and processes.

Chair Bushnell proposed collaborating with Executive Director Cooley and the Operations and Personnel Subcommittee to draft a document outlining Board roles

and responsibilities, which the Board could then review and provide feedback on. He emphasized the importance of Board input before moving forward.

Board Member Dunn suggested developing a work plan as orientation material, outlining key annual activities such as budget receipt and approval, director reviews, and strategic plan updates. She noted this would help Board members, particularly those representing elected officials, stay informed and prepared. She also recommended including background on items such as strategic plan updates into the work plan, like the existing executive director and staff updates.

Board Member Emily Pinckney inquired about the timeline for completing the work plan, noting potential Board changes in the coming year and the need for it to be available in time to address critical issues, such as the legislative session. She suggested incorporating an equity module and regional presentations, to support Board understanding of environmental justice as part of their work.

Executive Director Cooley responded that she would bring the discussion to the Operations and Personnel subcommittee and thinks the subcommittee could put something together for the February Board meeting.

Board Member Caulfield suggested creating a concise reference outlining the general flow of Board activities and key responsibilities for members to use in their own planning. She recommended including clarity on Board roles versus staff and Agency roles, reminders about fiduciary responsibilities, and guidance on delegated authority, particularly regarding permitting, to provide an accessible reference for both new and current board members.

Board Member Rolfs asked about the format in which this information would be provided.

Chair Bushnell responded that it would be a public, electronic resource that would be between 5-10 pages.

Board Member Dicks recommended looking at drafts from other government agencies for drafts instead of starting from scratch.

Executive Director Cooley noted that she has reviewed materials from other local clean air agencies and identified examples for reference.

Board Member Pinckney asked if current onboarding practices might be enhanced by a more formalized Board orientation for new members. She suggested a brief orientation session, either virtual or in person, to review key materials and support consistent understanding, while being mindful of the workload for co-chairs and staff. She noted that new Board members go through orientation already, but recommended adding information to that onboarding conversation.

Chair Bushnell responded that the existing orientation could be strengthened with new materials developed through this process.

VI. B. Agency's Approach to Environmental Justice: Annual Equity Training

Executive Director Cooley presented on the Agency's Approach to Environmental Justice: Annual Equity Training. Her presentation included references to the memo and presentation included in the Board meeting materials.

Board Member Caulfield asked whether similar trends to those in the presentation were observed in other neighborhoods, such as higher-income or predominantly white areas. She questioned whether differences in outcomes should be analyzed to understand the equity impact in communities with higher proportions of immigrants, limited English speakers, and greater pollution exposure.

Kathy Strange, Air Quality Programs Director, referenced Target 1.3, and noted that it specifies air quality should improve at least as much as, or more than, in non-overburdened communities. She said that this approach was included in the previous version of the strategic plan, where reductions were shown across all communities while specifically tracking outcomes in overburdened communities and comparing them to results across the four-county region. The Agency's first Strategic Plan Annual Report calculated baselines for air quality across income and certain race categories.

Ms. Strange continued that comparative results were mixed, with some overburdened communities showing greater reductions and others less. She noted that a comparative component does exist but emphasized the need to caveat it, citing variability in community factors as well as the significant influence of meteorology and topography, which can affect air quality outcomes independent of emission sources or socioeconomic conditions.

Board Member Dicks asked if wood burning is related to black carbon.

Ms. Strange responded that the measure is not a perfect indicator for diesel emissions, as it includes some contribution from other sources. She noted that wood smoke is more closely associated with brown carbon measured at a different wavelength, while the metric discussed is generally used as a marker for diesel.

Board Member Dunn asked if the Agency's Environmental Justice steering committee has any authority or just oversight.

Executive Director Cooley answered that it's an 11-member advisory group, including directors and program staff, providing oversight on projects.

Board Member Pinckney asked about the reason for the shift from focusing on specific communities to broader focus topics.

Executive Director Colley explained that the shift was driven by two reasons: the previous focus on individual communities was not yielding the desired air quality outcomes, and second, with over 40% of the population falling within the defined overburdened communities, a model that would serve all overburdened communities was necessary to meet the Agency's EJ goals. The Agency has the ability to operate at scale given its unique roles, and it needed to rise to that level of service.

Board Member Caulfield acknowledged the importance of focusing on regional outcomes and raised questions about blending that approach with community-specific engagement. She noted that in Seattle, engagement strategies are tailored to each community's unique needs, including language and trusted networks, and suggested that completely moving away from a community-focused approach may be challenging. She also indicated she might need more context on how community engagement was conducted under the previous model.

Executive Director Cooley agreed that local jurisdictions understand their communities best and suggested the Agency's role is to support jurisdictions, particularly in overburdened communities, as a trusted messenger without needing to maintain long-term relationships directly.

Board Member Dicks noted that many pilot or scaffolding projects struggle to transition into long-term programs because funding is often lacking, raising questions about how many initiatives successfully make that transition.

Executive Director Cooley mentioned that some Environment Justice related projects rely heavily on funding, making long-term sustainability challenging, but many projects, such as the community engagement guide, accessible public records resources, and FAQs for public comment, primarily require one time use of staff time rather than funding. She emphasized that these initiatives, once developed, provide lasting value without ongoing financial resources.

Board Member Pinckney asked for clarification on how task forces are formed, including how staff are selected and how projects are chosen.

Executive Director Cooley explained that task force projects are currently solicited from staff, with ideas reviewed by managers and then routed to the Environmental Justice Steering Committee. That committee helps identify appropriate roles and ensures projects are adequately resourced and is a permanent body that gives advice. The scaffolding projects are temporary and project-based so that, when applicable, they can build into existing practices at the Agency.

Board Member Dunn asked whether there is a funding touchpoint in the task force process, such as coordination with a grant manager, or if the Environmental Justice Steering Committee considers grant opportunities when reviewing and advancing project ideas.

Executive Director Cooley explained that funding for such projects would go through the normal budgeting process and incorporated into the appropriate program area under the strategic plan.

Board Member Dicks shared that Pierce County has learned from regional partners and emphasized the value of conducting equity assessments for each project. He noted that equity assessment tools are critical for translating equity principles into action by shaping new programs and modifying existing ones, and she offered to share this resource with others who are interested.

Executive Director Cooley explained that the Agency uses an internal racial equity toolkit, developed prior to her tenure, which follows a five-step process to define populations, set metrics, and manage change. She noted that elements of this toolkit are used to guide and shape scaffolding projects from the outset to ensure results-based equity outcomes.

Board Member Rolfe shared that Kitsap County's DEI Manager attended the Agency's recent training with Dr. Bryant Marks and reported it was excellent. She noted that she had passed along the previously extended invitation and expressed interest in opportunities for Kitsap County staff to participate alongside Agency staff, including virtual options, to help extend training resources.

Jennifer Dold, General Counsel, noted that the Agency conducts annual implicit bias training for all staff as a best practice and that Dr. Bryant Marks will return to facilitate the training again, likely in the fourth quarter of next year. She added that his training model allows participation by additional partners, and the Agency plans to extend that opportunity again.

Board Member Pinckney thanked the Agency for its support of the Breaking Barriers collaborative and highlighted the recent launch of the Small Business EV Launchpad serving BIPOC-owned businesses. She noted the Agency's contributions to education and grant support and shared that the partnership, which began as a scaffolding project, has helped secure significant funding.

Board Member Pinckney expressed enthusiasm about moving from theory to practice, noting that the Environmental Justice goal-to-task force/scaffolding project model effectively translates equity into action. She highlighted the value in fostering staff creativity and engagement and shared excitement about the future outcomes of the scaffolding projects.

Board Member Ketterer emphasized the growing importance of the Agency's work given increased density along transit corridors tied to regional land use plans. She also asked about lessons learned from a recent odor incident in Duwamish, particularly regarding community access to information and reporting, and whether there were opportunities or successes in supporting overburdened communities and those facing language barriers.

Executive Director Cooley acknowledged the successes in responding to the Duwamish odor incident, noting that the Seattle Times article highlighted the inspector's response but that much work occurred behind the scenes.

Board Member Dicks expressed respect for the Agency's commitment to equity-focused work, noting that reducing pollution disproportionately benefits communities of color. He emphasized the importance of focusing on the Agency's core mission given limited resources, rather than overextending into multiple

community spaces, and affirmed that the ultimate goal is enabling all community members to have access to clean air.

Board Member Rolfes emphasized the importance of targeting Agency resources strategically, using the air filter example to illustrate that certain interventions, like providing vouchers for air filters, fall outside the Agency's core mission. She noted the Agency should focus on reducing pollution sources, partnering with relevant organizations, and advocating where appropriate, while community engagement should be purposeful and aligned with achieving regulatory or incentive goals rather than general education.

Board Member Marissa Aho asked how communication or storytelling strategies have been or could be incorporated into the Agency's approach to environmental justice, noting the importance of including these elements to amplify the impact of the work.

Board Member Dunn asked about the upcoming update to the Environmental Health Disparities map and whether the new data is expected to influence current strategies or have any impacts on the Agency's work.

Ms. Strange explained that the Agency regularly updates the Environmental Health Disparities map using underlying census data and incorporates changes into the Community Air Tool (CAT). She noted that updates typically result in small shifts, with overburdened communities generally remaining along established corridors, and suggested that any impacts would likely be reviewed during the mid-strategic plan revision rather than the current annual report.

Board Member Caulfield highlighted the Agency's unique regulatory role, noting challenges in engaging underserved communities on issues related to regulated activities. She asked about collaborating with Seattle and King County as part of community focused work. She also commended the Agency's FAQs on public comment as a positive step and suggested there could be additional examples of similar efforts.

Executive Director Cooley noted that the Agency is considering an equity workshop series focused on the four pillars of trust, applicable to both individuals and communities, as a way to explore lessons learned and improve engagement.

Chair Bushnell reflected on the importance of clearly communicating the Agency's role versus that of partners in achieving climate and equity goals, noting that some outcomes are beyond the Agency's direct control and rely on collaboration with organizations like the Northwest Seaport Alliance or local health jurisdictions. He emphasized transparency in partnerships to set realistic expectations for the public. He also praised the retreat presentation, highlighting the value of in-person discussions and the agency's intentional integration of equity into daily operations.

VI. C. Comprehensive Climate Action Plan (CCAP) Submittal and Next Steps

Sara Hetrick, Air Resource Specialist, and Executive Director Cooley presented on the Comprehensive Climate Action Plan (CCAP) Submittal and Next Steps. She made references to a memo and material that was provided to Board members.

Board Members took a few minutes to individually walk around the room to review nine posters that were printed for the CCAP celebration event. These posters reflected some of the key, high level takeaways from the CCAP document and were included in the materials packet provided to Board members.

After the Board members completed their individual review of the posters, Ms. Hetrick then provided an update on the CCAP and a summary of the nine posters.

Board Member Dunn noted her involvement with the Community Forestry Advisory Board and the DNR Tree Equity Committee and suggested sharing information on tree loss prevention and natural and working lands goals with those groups. She highlighted statewide resources on tree equity and urban canopy mapping to support equity-focused policies. She also referenced King County workforce goals, including apprenticeship targets and labor agreements, and suggested integrating climate considerations into these initiatives while exploring county-level actions for the next phase of government structure.

Board Member Caulfield expressed appreciation for the posters and the way climate strategies were broken down by health impacts, emission reduction priorities, and local relevance, noting the approach was influenced by EPA guidance. She highlighted their usefulness for informing Seattle's upcoming climate action plan update. She also inquired whether the Agency had reviewed other leading regional CCAPs.

Ms. Hetrick noted that while submittal to the EPA occurs, it does not necessarily mean that CCAPs have been publicly released, but expressed interest in reviewing them.

She explained that the EPA is not creating a public display for CCAPs, and that release is determined by each jurisdiction. She noted that regional coalitions, such as Region 10, and statewide networks may provide opportunities to access and share CCAPs. She expressed interest in reviewing other jurisdictions' plans and welcomed the suggestion as a valuable next step.

Executive Director Cooley responded that the Agency leads in several national networks working on capturing and publishing CCAPs, extending beyond Region 10. She emphasized focusing on early wins in the first year, highlighting the regional electric vehicle collaborative with policy-ready resources for local jurisdictions and the Energize program, which provides funding for decarbonization efforts from the Phase I CPRG grants. She thanked King County for its leadership and grant implementation support, noting that best practices are being developed through coalition engagement and collaborative efforts.

Board Member Dicks discussed the challenge of marketing the CCAP to elected officials and whether the focus should be on the CCAP itself or local plans, such as Pierce County's Sustainability 2030 plan. He suggested connecting local goals to the CCAP's targets to create clearer accountability and asked whether the Agency should play a role in tracking progress.

Board Member Dicks suggested breaking down CCAP targets by municipality to make goals more tangible for local governments. He noted the challenge of engagement, questioning whether municipalities would review broad distributions, and emphasized the value of connecting local responsibilities to regional targets. He also observed that inventories are retrospective, and current efforts, such as weatherizing homes, are not yet at the necessary scale.

Ms. Hetrick provided a high-level overview of the analysis method, explaining that goals are compared to existing policies to identify gaps, which are then broken down by sector. Estimates are developed using professional judgment to determine realistic scales of action. He noted that while the numbers are approximate, the approach helps convey the ambition required to achieve the targets.

Board Member Rolfes suggested providing an illustrative breakdown of consumption goals across the region as an example, rather than assigning specific targets to each jurisdiction. She believes this approach would show how goals could be apportioned without placing unrealistic expectations on local agencies, such as weatherization efforts constrained by available state or federal funding.

Board Member Caulfield recommended clarifying that the estimates are not binding targets but illustrative guidance for communities to consider over the next few years. She suggested including potential funding sources, population-based allocations, and creative financing options to help jurisdictions take actionable steps, such as weatherizing a feasible number of homes, tailored to what is realistic for their community.

Board Member Ketterer echoed Board Member Dicks, and noted that the CCAP can feel overwhelming but breaking it into smaller, more manageable portions makes it actionable. She emphasized the need to manage expectations both upward for resources and downward for local jurisdictions, and highlighted opportunities to share best practices and model programs, such as successful weatherization efforts, to support progress.

Board Member Dunn suggested that if the CCAP approach were implemented statewide and linked to Climate Commitment Act funding, it could provide more data-driven impact. She emphasized the need to educate representatives about the available resources and explore opportunities to direct state dollars toward supporting this work.

Executive Director Cooley noted that the state submitted its plan to the EPA, but it is not publicly available and is expected to launch in January. She highlighted ongoing close communication with the state and the emerging connection between the plan and its purpose, particularly for legislative engagement.

Board Member Dicks suggested focusing on the 2050 goals rather than 2030 targets, noting that some objectives, like planting millions of trees, are long-term efforts. He emphasized the importance of securing sustained funding, such as through the Climate Commitment Act, rather than relying on one-time grants.

Board Member Rolfs asked for an overview of the Agency's planned work over the next two years.

Ms. Hetrick answered that the Agency will have two status reports due on implementation of the strategies listed in the CCAP.

Chair Bushnell expressed strong support for the plan, praising the stakeholder engagement, data, and structure that facilitate measuring success. He noted the

ambition of the 2030 goals as a benchmark for progress toward 2050 and emphasized the importance of sharing the plan regionally and nationally as a model. He highlighted the need to connect strategies to actionable funding, recognizing that resource availability is a major barrier to achieving climate goals.

Board Member Dunn shared that former Board Chair Paul Roberts praised the early draft of the plan for its regional collaboration across cities and counties. She also provided perspective on the tree-planting goal, noting that 50 million trees equates to approximately 5,500 trees per day or three trees per second.

Board Member Caulfield suggested leveraging the plan and its assumptions about emission reductions, such as California waivers, to support advocacy efforts in partnership with the state and relevant organizations.

VII. Staff Reports

Executive Director Cooley referenced the Staff Report in the meeting materials.

Chair Bushnell notified the Board that the notice of construction report and contract lists were in the meeting packet.

With no further business, the Board meeting adjourned at 11:51 a.m.

I hereby certify this to be a true and correct record of the Minutes of the December 18, 2025 meeting of the Board of Directors of the Puget Sound Clean Air Agency.

Attest:

Christine S. Cooley
Executive Director

Joe Bushnell
Chair, Board of Directors



Clean Air Agency

DATE **January 15, 2026**

TO **Board of Directors**
Puget Sound Clean Air Agency

SUBJECT **Vouchers Submitted for Approval**

Honorable Board Members:

The following vouchers were issued in the Blanket Voucher Approval document dated December 2, 2025:

- Vouchers 33475 through 33497 in the amount of \$203,963.12 for Operating Expenses.

The following vouchers were issued in the Blanket Voucher Approval document dated December 9, 2025:

- Vouchers 33498 through 33526 in the amount of \$52,580.11 for Operating Expenses.

The following vouchers were issued in the Blanket Voucher Approval document dated December 16, 2025:

- Vouchers 33527 through 33559 in the amount of \$84,037.09 for Operating Expenses.

The following vouchers were issued in the Blanket Voucher Approval document dated December 22, 2025:

- Vouchers 33560 through 33584 in the amount of \$152,598.39 for Operating Expenses.

Copies of the above listed vouchers are attached for your review. We request that the Board review the vouchers listed above and approve such vouchers as submitted.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Christine S. Cooley'.

Christine S. Cooley
Executive Director

Attachment

BLANKET VOUCHER APPROVAL DOCUMENT

Governmental Unit Name: PUGET SOUND CLEAN AIR AGENCY

Fund #01-000-185-0

Auditing Officer Certification (if Board approves via meeting minutes):

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligations against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Stu M. Vandem

Signature

DIRECTOR - COMPLIANCE

Title

12/2/25

Date

This certification and approval covers Warrant Number 33475 through 33497 in the amount of \$203,963.12 per the attached list.

BUC010-1-D1 (King County)

Stu M. Vandem

12/02/2025

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Warrant Register

From 12/2/2025 Through 12/2/2025

Effective Date	Warrant Number	Vendor Name	Invoice Number	Transaction Description	Check Amount	Spoiled
12/2/2025	33475	Amazon Capital Services Inc	16HQ-61V4-JH6Q	Engrowtic pocket notebooks, shipping labels	150.08	No
12/2/2025	33475	Amazon Capital Services Inc	1GHN-CM1T-YH6P	Pens, highlighters, markers, packing tape	65.17	No
12/2/2025	33476	Norman Brones	PS00125	Recycle Buy-Back Incentive PS00125	500.00	No
12/2/2025	33477	Hunter Chmielewski	PS00255	Recycle Buy-Back Incentive PS00255	500.00	No
12/2/2025	33478	Steve Chmielewski	PS00256	Recycle Buy-Back Incentive PS00256	500.00	No
12/2/2025	33479	Employer Solutions Law	120012	Legal Services 10/1 - 11/3/2025	2,004.56	No
12/2/2025	33480	Foster Garvey PC	2936816	Professional services rendered through October 31,2025	9,518.80	No
12/2/2025	33481	Syed Haidar	PS00233	Recycle Buy-Back Incentive PS00233	500.00	No
12/2/2025	33482	Norm Johnson	PS00300	Recycle Buy-Back Incentive PS00300	500.00	No
12/2/2025	33483	Bronn Journey	PS00262	Recycle Buy-Back Incentive PS00262	500.00	No
12/2/2025	33484	Jane Levine	PS00137	Recycle Buy-Back Incentive PS00137	500.00	No
12/2/2025	33485	Lori Lynch	PS00254	Recycle Buy-Back Incentive PS00254	500.00	No
12/2/2025	33486	Adam Nebenzahl	PS00290	Recycle Buy-Back Incentive PS00290	500.00	No
12/2/2025	33487	Adam Petrusky	AP Reimb 11.3.2025	Reimb EV Charging June - Oct 2025	165.00	No
12/2/2025	33488	Quadient Finance USA Inc	11162025	PPLN01 acct# 7900 0440 8123 5404 Nov 2025	2,078.67	No
12/2/2025	33489	Jonathan Schmid	PS00269	Recycle Buy-Back Incentive PS00269	500.00	No
12/2/2025	33490	Seattle, City of - City Light	2490874-11	Acct# 5532100000 4700 E Marginal Way 10/24 - 11/25/2025	138.24	No
12/2/2025	33491	SHI International Corp	B20532687	ESET PROTECT subscriptio license extension	3,260.84	No
12/2/2025	33492	Staples	6045917591	Poly Mailer BBL SS #5	166.17	No
12/2/2025	33492	Staples	6045917592	Narrow letter pad, MRBLCLMP CR 100CT	46.62	No
12/2/2025	33492	Staples	6045917593	Sharp EL1801V Printing Calc	86.16	No
12/2/2025	33493	Terracon Consultants Inc	TP88806	Asbestos Worker Refresher Kilner 199036, Cunningham 199034	783.49	No
12/2/2025	33494	Vasile Teterea	PS00310	Recycle Buy-Back Incentive PS00310	500.00	No
12/2/2025	33495	Union Square LLC	Union Sq Sec Dep	Union Square LLC Security Deposit	177,327.00	No
12/2/2025	33496	US Bank Equipment Finance	568772073	500-0641834-002 Konica Minolta 11/7 - 12/7/2025	2,041.47	No
12/2/2025	33497	Verizon Wireless	6128927295	Acct# 770200447-00001 AQM Broadband 10/20 - 11/19/2025	630.85	No
						203,963.12

Jan Bys J

12/02/2025

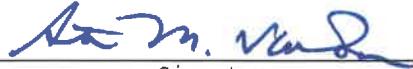
BLANKET VOUCHER APPROVAL DOCUMENT

Governmental Unit Name: PUGET SOUND CLEAN AIR AGENCY

Fund #01-000-185-0

Auditing Officer Certification (if Board approves via meeting minutes):

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligations against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.



Signature

DIRECTOR-COMPLIANCE

12/9/25

Title

Date

This certification and approval covers Warrant Number 33498 through 33526 in the amount of \$52,580.11 per the attached list.

BUC010-1-D1 (King County)



CFO Selections Consultant 12/9/25

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Warrant Register

From 12/9/2025 Through 12/9/2025

Effective Date	Warrant Number	Vendor Name	Invoice Number	Transaction Description	Check Amount	Spoiled
12/9/2025	33498	ADP, Inc.	702311823	Payroll/Workforce Now Sept 2025 - past due	1,781.76	No
12/9/2025	33498	ADP, Inc.	704568925	Payroll/Workforce Now Oct 2025 - past due	1,688.14	No
12/9/2025	33499	Automatic Funds Transfer Services, Inc	135053	2026 Registration Invoice Mailing	3,688.70	No
12/9/2025	33500	Jaime Bautista	PS00285	Recycle Buy-Back Incentive PS00285	500.00	No
12/9/2025	33501	Botanical Designs LLC	BD/SEA 19671	Interior Horticulture Service Dec 2025	150.12	No
12/9/2025	33502	Danielle Butsick	PS00275	Recycle Buy-Back Incentive PS00275	500.00	No
12/9/2025	33503	CFO Selections LLC	C1-5485-13255	Susan Gahlsdorf 11/21, 11/28/2025	19,610.00	No
12/9/2025	33504	Cogent Communications Inc	12012025	Dedicated internet service Dec 2025	1,030.55	No
12/9/2025	33504	Cogent Communications Inc	12012025 A	10000 Mbps Monthly ONNET 32275 32nd Ave S	2,015.47	No
12/9/2025	33505	Dynamic Language	T-25-0004237	English/Spanish Q25-07943-01 WSRP ads text	45.00	No
12/9/2025	33506	Federal Express Corporation	9-075-19708	Ship chrgs #886027640195 to Chair Joe Bushnell	16.42	No
12/9/2025	33507	Steven Giermann	PS00252	Recycle Buy-Back Incentive PS00252	500.00	No
12/9/2025	33508	Home Depot Credit Services	5464 2025-11	1 Rubber SS 5FT Pipe, U-Bolts	31.05	No
12/9/2025	33509	James Laing	JL Reimb 12.1.2025	Oct & Nov 2025 EV Charge	49.00	No
12/9/2025	33510	Language Line Services	11784736	Over the phone interpretation	26.40	No
12/9/2025	33511	Linde Gas & Equipment Inc	53351357	Spec Alum < 100CF	49.70	No
12/9/2025	33512	Edward Lopit	PS00287	Recycle Buy-Back Incentive PS00287	500.00	No
12/9/2025	33513	Sandra McMicken	PS00243	Recycle Buy-Back Incentive PS00243	500.00	No
12/9/2025	33514	Chris Melton	PS00237	Recycle Buy-Back Incentive PS00237	500.00	No
12/9/2025	33515	National Training Institute on Race & E...	39	Implicit Bias Mitigation IB201 workshop contract 2026-18-0	5,000.00	No
12/9/2025	33516	Navia Benefit Solutions	11041554	Monthly Min Admin Fees 11/1 - 11/30/2025	200.00	No
12/9/2025	33517	NVL Laboratories Inc	20250412	EPA 600/R-93-116 Asbestos by PLM <bulk> - 1 Day	264.00	No
12/9/2025	33518	Seattle, City of - City Light	2144389 2025-11	Acct 7069588326 Seatac site 9/29 - 12/2/2025	178.88	No
12/9/2025	33519	The Service Board	10082025	Sponsorship to support the Soiree Fundraiser	10,000.00	No
12/9/2025	33520	John Snodgrass	PS00153	Recycle Buy-Back Incentive PS00153	500.00	No
12/9/2025	33521	City of Tacoma (Utilities)	645900000770	Acct 100122818 L St Site 10/29 - 11/26/2025	76.02	No
12/9/2025	33522	Terracon Consultants Inc	TP92323	AHERA Bldg Inspector Refresher Kent 199141,Cunningham 199131	518.65	No
12/9/2025	33523	Thomson Reuters - West	852871047	ONLINE/SOFTWARE SUBSCRIPTION CHARGES 12/2025	1,130.55	No
12/9/2025	33523	Thomson Reuters - West	852952739	Library Plan Charges 12/2025	517.63	No
12/9/2025	33524	Department of Enterprise Services	731148253	October 2025 - O/R Fullfillment/Storage	12.07	No
12/9/2025	33525	Steven Willardson	PS00249	Recycle Buy-Back Incentive PS00249	500.00	No
12/9/2025	33526	Tom Zistatsis	PS00235	Recycle Buy-Back Incentive PS00235	500.00	No
Report Total						52,580.11

Sg CFO Selections Consultant 12/9/25

BLANKET VOUCHER APPROVAL DOCUMENT

Governmental Unit Name: PUGET SOUND CLEAN AIR AGENCY

Fund #01-000-185-0

Auditing Officer Certification (if Board approves via meeting minutes):

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligations against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

St. M. Vand

Signature

DIRECTOR COMPLIANCE

Title

12/16/25

Date

This certification and approval covers Warrant Number 33527 through 33559 in the amount of \$84,037.09 per the attached list.

BUC010-1-D1 (King County)

John B. Bly

12/16/2025

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Warrant Register

From 12/16/2025 Through 12/16/2025

Effective Date	Warrant Number	Vendor Name	Invoice Number	Transaction Description	Check Amount	Spoiled
12/16/2025	33527	Access	11934884	Agency Archives - Storage & Retrieval 12/2025	2,597.82	No
12/16/2025	33528	Amazon Capital Services Inc	14QK-VCC7-KR79	Wireless Bluetooth Headset with Noise-Canceling Microphone	77.23	No
12/16/2025	33528	Amazon Capital Services Inc	1HCM-MWDP-JG1W	Power Supply for Synology DS918+ Disk Station	26.47	No
12/16/2025	33528	Amazon Capital Services Inc	1LN3-CRV7-NPPP	Logitech H390 Wired Headphones with Mic, USB-A Headset	49.77	No
12/16/2025	33528	Amazon Capital Services Inc	1TMT-YNC1-JHG3	Intellinet Slim Cat6 Ethernet Network Patch Cable	57.36	No
12/16/2025	33529	Christopher Anderson	PS00325	Recycle Buy-Back Incentive PS00325	500.00	No
12/16/2025	33530	Peter Bergler	PS00280	Recycle Buy-Back Incentive PS00280	500.00	No
12/16/2025	33531	Bucklin Evens PLLC	69054	Lease amendment review	952.00	No
12/16/2025	33532	Candace Carroll	PS00289	Recycle Buy-Back Incentive PS00289	500.00	No
12/16/2025	33533	Damond Crump	PS00286	Recycle Buy-Back Incentive PS00286	500.00	No
12/16/2025	33534	Dan Ely	PS00333	Recycle Buy-Back Incentive PS00333	500.00	No
12/16/2025	33535	Employer Solutions Law	120273	Legal Services 11/4 - 12/2/2025	653.40	No
12/16/2025	33536	Environmental Systems Research Instit...	900149726	ArcGIS Annual Subscription/Maint 12/6/25-12/5/2026	6,676.18	No
12/16/2025	33537	IMPERIAL PARKING US LLC	25-0005162-2512	Lot Reserved 5 parking stalls Jan 2026	2,380.53	No
12/16/2025	33538	Mackenzie Kingdon	PS00274	Recycle Buy-Back Incentive PS00274	500.00	No
12/16/2025	33539	Gannett Washington LocaliQ	0007416945	Board meeting 11/17/2025	209.24	No
12/16/2025	33540	John Lasswell	PS00182	Recycle Buy-Back Incentive PS00182	500.00	No
12/16/2025	33541	Greg Mauro	PS00271	Recycle Buy-Back Incentive PS0271	500.00	No
12/16/2025	33542	Chris McElroy	PS00305	Recycle Buy-Back Incentive PS00305	500.00	No
12/16/2025	33543	Amy Morrison	PS00295	Recycle Buy-Back Incentive PS00295	500.00	No
12/16/2025	33544	Puget Sound Energy (91269)	00613006207326	Acct# 200004905119 Bremerton site 11/3 - 12/2/2025	74.78	No
12/16/2025	33545	Ryan Ramcke	PS00301	Recycle Buy-Back Incentive PS00301	500.00	No
12/16/2025	33546	Seattle, City of - City Light	2007449 12.10.2025	Acct 4455080000 Tukwila AWM Site 10/7 - 12/10/2025	102.47	No
12/16/2025	33547	SHI International Corp	B20575773	MS Windows Server Datacenter Edition - License & software	30,170.41	No
12/16/2025	33548	Kim Skinner	PS00273	Recycle Buy-Back Incentive PS00273	500.00	No
12/16/2025	33549	Snohomish County PUD (1100)	165594479	Acct 203814413 Marysville site 10/29 - 12/1/2025	161.27	No
12/16/2025	33550	Sonoma Technology Inc	I0006942	Filter Tape for Aethalometer	3,329.64	No
12/16/2025	33551	Dennis Thornton-Wiatt	PS00291	Recycle Buy-Back Incentive PS00291	500.00	No
12/16/2025	33552	Titanium Legal Services, Inc	345109	Standard Service - Ahmed Jibrin Sheikh #3-A001680	55.00	No
12/16/2025	33552	Titanium Legal Services, Inc	349126	Standard Service - A&A Auto Body #3-A001859	55.00	No
12/16/2025	33555	US Bank	0048 2025-11	Impark agency parking for Board member - Wheelock	10.00	No
12/16/2025	33555	US Bank	0303 2025-11	WA State Ferries - Voegtlin	135.10	No
12/16/2025	33555	US Bank	0303 2025-11 1	Chevron Gas - Voegtlin	56.65	No
12/16/2025	33555	US Bank	0303 2025-11 2	76 Gas - Voegtlin	40.00	No
12/16/2025	33555	US Bank	0556 2025-11	WA Dept of Revenue - Soto	12,165.53	No
12/16/2025	33555	US Bank	0632 2025-11	Batteries - Petrusky	7.15	No
12/16/2025	33555	US Bank	0632 2025-11 1	Amazon terminal adapter board Petrusky	39.71	No
12/16/2025	33555	US Bank	0632 2025-11 2	Amazon DI Water - Petrusky	62.84	No
12/16/2025	33555	US Bank	0856 2025-11	Amazon Web Services - Carvin	173.12	No

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Warrant Register

From 12/16/2025 Through 12/16/2025

Effective Date	Warrant Number	Vendor Name	Invoice Number	Transaction Description	Check Amount	Spoiled
12/16/2025	33555	US Bank	1228 2025-11	Chevron Gas - Laing	6.39	No
12/16/2025	33555	US Bank	1228 2025-11 1	EVGO EV chrg fees being disputed - Laing	9.00	No
12/16/2025	33555	US Bank	1228 2025-11 2	EV Connect chrg fees being disputed - Laing	0.27	No
12/16/2025	33555	US Bank	2205 2025-11	MSFT Azure - Tudhope	149.54	No
12/16/2025	33555	US Bank	2637 2025-11	Pilot Gas - Miege	98.65	No
12/16/2025	33555	US Bank	2792 2025-11	Annual Govt GAAP update - Broyles	150.00	No
12/16/2025	33555	US Bank	3098 2025-11	Business Journals Circhelp - McElroy	230.00	No
12/16/2025	33555	US Bank	3098 2025-11 1	Adobe - McElroy	33.09	No
12/16/2025	33555	US Bank	3098 2025-11 2	Seattle Times - McElroy	15.96	No
12/16/2025	33555	US Bank	3098 2025-11 3	Flatiron - McElroy	11.02	No
12/16/2025	33555	US Bank	3098 2025-11 4	Constant Contact - McElroy	457.96	No
12/16/2025	33555	US Bank	3098 2025-11 5	NY Times - McElroy	28.00	No
12/16/2025	33555	US Bank	3154 2025-11	Brown Bear car wash - Cisse	19.85	No
12/16/2025	33555	US Bank	4409 2025-11	Impark agency parking - Kent	34.00	No
12/16/2025	33555	US Bank	4409 2025-11 1	Chevron Gas - Kent	43.57	No
12/16/2025	33555	US Bank	4633 2025-11	Impark agency parking - Kitchen	16.00	No
12/16/2025	33555	US Bank	5829 2025-11	REV.com - Cooley	28.55	No
12/16/2025	33555	US Bank	5829 2025-11 1	Good to Go replenish account - Cooley	120.00	No
12/16/2025	33555	US Bank	5829 2025-11 2	REV.com - Cooley	415.04	No
12/16/2025	33555	US Bank	5962 2025-11	WA State Ferries - Harper	39.40	No
12/16/2025	33555	US Bank	5962 2025-11 1	Home Depot supplies - Harper	53.33	No
12/16/2025	33555	US Bank	6749 2025-11	Amazon safety glasses - Woodfork	12.95	No
12/16/2025	33555	US Bank	6749 2025-11 1	EV Charge - Woodfork	71.10	No
12/16/2025	33555	US Bank	7034 2025-11	PSHRA mbrshp Helmstetter,McKenzie,Sweeney - Sweeney	165.00	No
12/16/2025	33555	US Bank	7262 2025-11	Electrify America - Van der Jagt	60.00	No
12/16/2025	33555	US Bank	7435 2025-11	M&S Catering holiday party - Villagran	1,000.00	No
12/16/2025	33555	US Bank	7435 2025-11 1	Museum of Flight deposit holiday prty - Villagran	800.00	No
12/16/2025	33555	US Bank	7828 2025-11	Zipcar - Munoz	10.63	No
12/16/2025	33555	US Bank	9631 2025-11	Electrify America - Kilner	70.00	No
12/16/2025	33555	US Bank	9631 2025-11 1	76 Gas - Kilner	31.05	No
12/16/2025	33556	Vexing Media, LLC	2927	Graphic Design - comprehensive climate action plan design	12,026.00	No
12/16/2025	33557	Department of Enterprise Services	731148977	November 2025 - O/R Fulfillment/Storage	12.07	No
12/16/2025	33558	David Wilson	PS00264	Recycle Buy-Back Incentive PS00264	500.00	No
12/16/2025	33559	Stewart Wilson	PS00299	Recycle Buy-Back Incentive PS00299	500.00	No
Report Total						84,037.09

12/16/2025

BLANKET VOUCHER APPROVAL DOCUMENT

Governmental Unit Name: PUGET SOUND CLEAN AIR AGENCY

Fund #01-000-185-0

Auditing Officer Certification (if Board approves via meeting minutes):

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligations against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

St. M. Van D

Signature

DIRECTOR - COMPLIANCE

Title

12/22/25

Date

This certification and approval covers Warrant Number 33560 through 33584 in the amount of \$152,598.39 per the attached list.

BUC010-1-D1 (King County)

Jan Bgd

12/22/2025

Puget Sound Clean Air Agency (Current)

Check/Voucher Register - AP Warrant Register

From 12/22/2025 Through 12/22/2025

Effective Date	Warrant Number	Vendor Name	Invoice Number	Transaction Description	Check Amount	Spoiled
12/22/2025	33560	Jeff Bean	PS00215	Recycle Buy-Back Incentive PS00215	500.00	No
12/22/2025	33561	Christle Brehm	PS00349	Recycle Buy-Back Incentive PS00349	500.00	No
12/22/2025	33562	CFO Selections LLC	C1-5922-13255	Susan Gahlsdorf 12/5, 12/12/2025	14,800.00	No
12/22/2025	33563	Aissata Cisse	Cisse Reimb 12,5,25	Tuition - Professional Engineering EET course for Cisse	1,000.00	No
12/22/2025	33564	Darrington School District	Darrington 2026-01	Darrington AQM Jan 2026	100.00	No
12/22/2025	33565	Jarrod Faehrich	PS00261	Recycle Buy-Back Incentive PS00261	500.00	No
12/22/2025	33566	Federal Express Corporation	9-101-20609	Send pymt for past due invoices to ADP	21.73	No
12/22/2025	33567	Ryan Furness	PS00114	Recycle Buy-Back Incentive PS00114	500.00	No
12/22/2025	33568	John Garland	PS00328	Recycle Buy-Back Incentive PS00328	500.00	No
12/22/2025	33569	General Services Administration	GS 10P-Qwa00024-0...	Rent - Bldg WA095KC Jan 2026	514.50	No
12/22/2025	33570	Grist Public Affairs LLC	1830	State Contract Lobbying Nov 2025 inv 1830	4,000.00	No
12/22/2025	33571	Washington State Health Care Authority	P202512	PEBB HCA Med Dental Vision Life Dec 2025	117,084.67	No
12/22/2025	33572	Richard Kinberg	PS00337	Recycle Buy-Back Incentive PS00337	500.00	No
12/22/2025	33573	Katie Luhman	PS00338	Recycle Buy-Back Incentive PS00338	500.00	No
12/22/2025	33574	Marysville School District No. 25	Marysville 2026-01	Marysville AWM Site Jan 2026	250.00	No
12/22/2025	33575	McClatchy Company LLC	IN94625	Board meeting 11/14/2025	370.26	No
12/22/2025	33576	Mitchell Nofsgjer	PS00321	Recycle Buy-Back Incentive PS00321	500.00	No
12/22/2025	33577	Sarina Perera	PS00336	Recycle Buy-Back Incentive PS00336	500.00	No
12/22/2025	33578	Joanne Robertson	PS00346	Recycle Buy-Back Incentive PS00346	500.00	No
12/22/2025	33579	Rakesh Soni	PS00335	Recycle Buy-Back Incentive PS00335	500.00	No
12/22/2025	33580	Sergey Strizeus	PS00355	Recycle Buy-Back Incentive PS00355	500.00	No
12/22/2025	33581	Teamsters Local Union 763	Union 2025-12	Dues Local Union 763 Dec 2025	4,137.00	No
12/22/2025	33582	Washington Counties Insurance Fund	132172	WCIF Dec 2025	2,820.23	No
12/22/2025	33583	John Van Wieringen	PS00362	Recycle Buy-Back Incentive PS00362	500.00	No
12/22/2025	33583	John Van Wieringen	PS00363	Recycle Buy-Back Incentive PS00363	500.00	No
12/22/2025	33584	Tonia Winchester	PS00306	Recycle Buy-Back Incentive PS00306	500.00	No
Report Total						152,598.39



12/22/2025



PUGET SOUND

Clean Air Agency

DATE

January 15, 2026

TO

**Board of Directors and Advisory Council Members
Puget Sound Clean Air Agency**

SUBJECT

**Clean Air in Partnership: A Word from Washington's Green
Bank and King County Energize program**

Honorable Board Members:

The Agency is committed to its role as a convener and collaborator. In support of this role, the Agency is providing information on two timely programs that align with the Agency's mission, vision, and Strategic Plan actions under Objective 1.4.

At the January meeting, the Board will receive informational presentations from Eli Lieberman, Executive Director of the Washington Green Bank, and Terry Sullivan, King County Energize Program Manager. These programs are relevant to the Agency's Strategic Plan and support shared clean air and climate objectives.

Representatives from the Washington Green Bank and King County Energize will provide an overview of their respective programs, including program purpose, scope, and how the programs support clean air and climate outcomes in the Puget Sound region. The presentations are intended to increase situational awareness of available resources and tools that may benefit eligible residents, qualifying jurisdictions, and relevant decision-makers. If you choose to share, more information is available here: [Energize - King County, Washington](#).

This item is informational only. No action is requested. The intent is to ensure the Board is aware of these programs and their relevance to the Agency's goals and regional work.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christine S. Cooley".

Christine S. Cooley
Executive Director

Healthy, Electric, Resilient Buildings

Investing in the Places We Live, Work, Gather, and Play

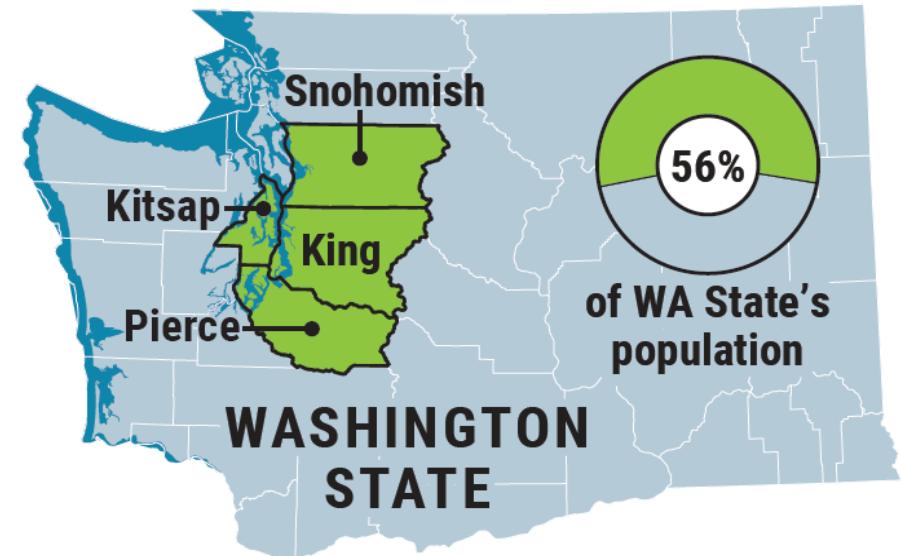


Terry Sullivan
King County

PSCAA
January 22nd, 2026

Climate Pollution Reduction Grant

- EPA's \$5B Climate Pollution Reduction Grant (CPRG) for state/local governments to implement climate plans
- Regional approach built on CPRG planning work led by PSCAA
- Collaboration incentivized by EPA
- King County led \$50M application after engagement with stakeholders across four county region



Program Review

\$50 million grant from U.S. EPA to develop programs that serve 4-county region

Funding Goals

- Create healthier, more resilient spaces where we live, work, gather, and play
- Equitably reduce GHG emissions
- Improve indoor air quality
- Support workforce development
- Catalyze investment and action at a broader scale through developing and implementing pilot programs

Program Review – Energize Programs



Direct Installation Programs For Homes And Community Spaces

Energize programs install heat pumps and provide other upgrades in a variety of homes and building types.

Provides no-cost services and King County-managed installations in buildings to reduce emissions, improve energy efficiency, indoor air quality, and resident comfort, and to lower energy costs.

Program Review – Energize Programs



Energize programs install heat pumps and provide other upgrades in a variety of homes and building types in King, Kitsap, Pierce, and Snohomish Counties.

Energize is a direct service program, operated and paid for by King County. This is *not* a grant program.

Adult Family Homes



Family Home Child Cares



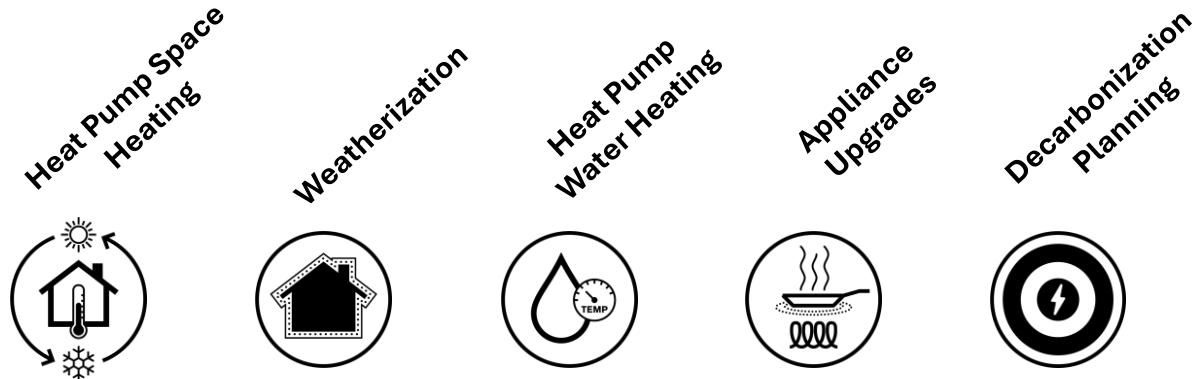
Multifamily Homes



**Community Spaces
(Non-Govt. Owned)**



CPRG-Funded Energize Programs



Adult Family Homes



Family Home Child Cares



Multifamily Homes



Community Spaces



Applications
are open!



Summary



Multifamily Homes



APPLICATIONS ARE OPEN - Initial review Jan. 23, rolling

Website: Bit.ly/EnergizeKC

Adult Family Homes



Family Home Child Cares



APPLICATIONS ARE OPEN – Deadline to apply is Feb 28

Information Session: Feb 5, 6:30pm (online) - [register here](#)

Website: Bit.ly/EnergizeKCregister here

Community Spaces



APPLICATIONS OPENED JAN. 20 – Deadline to apply is Apr 20

Information Session: Jan. 22, 1pm – 2pm (online) - [register here](#)

Website: Bit.ly/EnergizeKC

Program Review

Target number of projects across each county

	AFH & FHCC	Multifamily Homes	Community Spaces
King County	74	25	20
Kitsap County	8	3	2
Pierce County	42	14	11
Snohomish County	27	9	7
TOTAL	~150	~50	~41

How Can You Help Amplify the Message?

Communications & Outreach Tools

Share the Program One-Pagers

BUILDING DECARBONIZATION GRANT FOR LOCAL GOVERNMENTS

Are you a local government in King, Kitsap, Pierce, or Snohomish or an older building in need of energy-saving improvements or a

- King County is administering a grant program for local governments to we efficiency electric heat pump heating and cooling systems in one or more serve as community gathering spaces or provide community services.
- Such improvements can lower energy costs and reduce climate pollution! improving indoor air quality and climate resilience.

Letter of interest form is now open!
Deadline - January 12, 2026.

To learn more: bit.ly/BldgDecarbGrant or scan the QR code.



ENERGIZE
MULTIFAMILY HOMES

WHAT DOES THE PROGRAM OFFER?

- Heat pumps for better heating and cooling
- Insulation, ventilation, and air quality improvements
- Roof-top solar for select buildings
- Free energy benchmarking services
- Technical assistance for energy efficiency upgrade project planning

Applications are now open!
 Apply by January 22nd, 2026 for priority consideration by visiting bit.ly/EnergizeGR or scanning the QR code.



ELIGIBILITY

- Local governments located in **King, Kitsap, Pierce, or Snohomish County**
- Buildings must be owned by the applying government entity (they may be leased)
- Buildings must serve as community gathering spaces or offer in-person, or directly from the buildings (for example: libraries, community centers, etc.)
- This funding opportunity is open to any combination of the following: upg buildings, energy efficiency (or weatherization, ventilation, etc.), insulation, and minor electrical upgrades needed to support the project.

FUNDING & COST SHARE

- Grants cover 30-50% of budgeted project costs, with a maximum grant at \$300,000-\$500,000 depending on the size of the building, are located in and communities (those disproportionately impacted by climate change).
- Grant selections are competitive for securing funds to cover the remainder
- Local governments may apply to the grant program BEFORE securing a

AM I ELIGIBLE?

You are eligible to apply for the program if you are:

- The owner or operator of a multifamily apartment property with 5 or more units*
- Located in **King, Kitsap, Pierce, or Snohomish County**
- Have at least 50% of tenants earning at or below 80% of county median income

*Tenants may refer their building to the program through our anonymous tenant referral form.







This project has been funded wholly or in part by the United States Environmental Protection Agency in King County of Washington. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does mention of trade names or commercial products constitute endorsement or recommendation for use. This document, as well as any images, video, text, or other content created by government-aided individuals/organizations, do not reflect the views and policies of the Environmental Protection Agency.

This project has been funded wholly or in part by the United States Environmental Protection Agency in King County of Washington. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does mention of trade names or commercial products constitute endorsement or recommendation for use. This document, as well as any images, video, text, or other content created by government-aided individuals/organizations, do not reflect the views and policies of the Environmental Protection Agency.

This project has been funded wholly or in part by the United States Environmental Protection Agency in King County of Washington. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does mention of trade names or commercial products constitute endorsement or recommendation for use. This document, as well as any images, video, text, or other content created by government-aided individuals/organizations, do not reflect the views and policies of the Environmental Protection Agency.

Include Program Info in Newsletters

Post on Social Media

The advertisement features a large, stylized blue 'ENERGIZE' text with a red and orange lightning bolt underneath. Below it, the words 'MULTIFAMILY HOMES' are written in a smaller, bold, grey font. At the bottom, a dark blue banner displays the text 'APPLY BY JANUARY 23RD, 2026' in white. The background shows a modern building with large windows. In the top left corner, the King County ECO logo is present, and the top right corner shows a '1,512 followers' count with a '1d' and a camera icon. The bottom left corner has the text 'You and 15 others' with a camera icon, and the bottom right corner shows '9 reposts' with a person icon.

Use the Outreach Toolkits → They include suggested language and images for each program.

Questions, Comments, and Ideas?



energize@kingcounty.gov

Washington State Green Bank

Puget Sound Clean Air Agency

wagreenbank.org



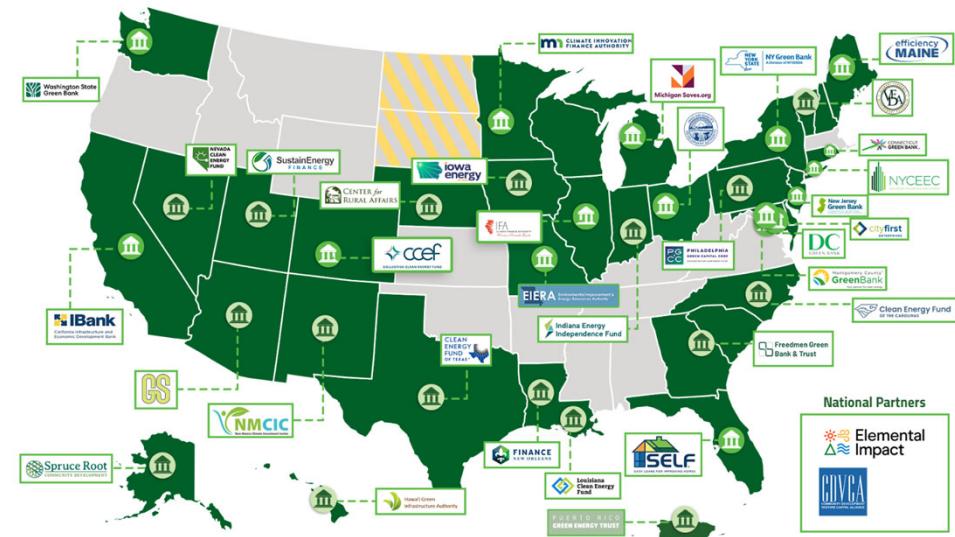
The **Washington State Green Bank (WAGB)** is a 501(c)(3) nonprofit financial institution formed with help from the Climate Commitment Act, the Washington State Department of Commerce, and the City of Seattle.



What Is a Green Bank?

“Green bank” describes a wide array of finance entities. These organizations are designed to direct capital to clean energy projects by removing financing barriers through educating consumers on the value of clean energy upgrades and deploying tools like credit enhancements to decrease the cost of capital for borrowers. They connect capital to clean energy projects, filling financial and knowledge gaps in the market.

(Coalition for Green Capital 2019)



Typical Green Bank Projects



Solar panels (or other renewable energy)



Energy storage and grid resiliency



Zero-emission vehicles (electric or hydrogen)



Energy efficient retrofits or installations (HVACs, windows, etc.)

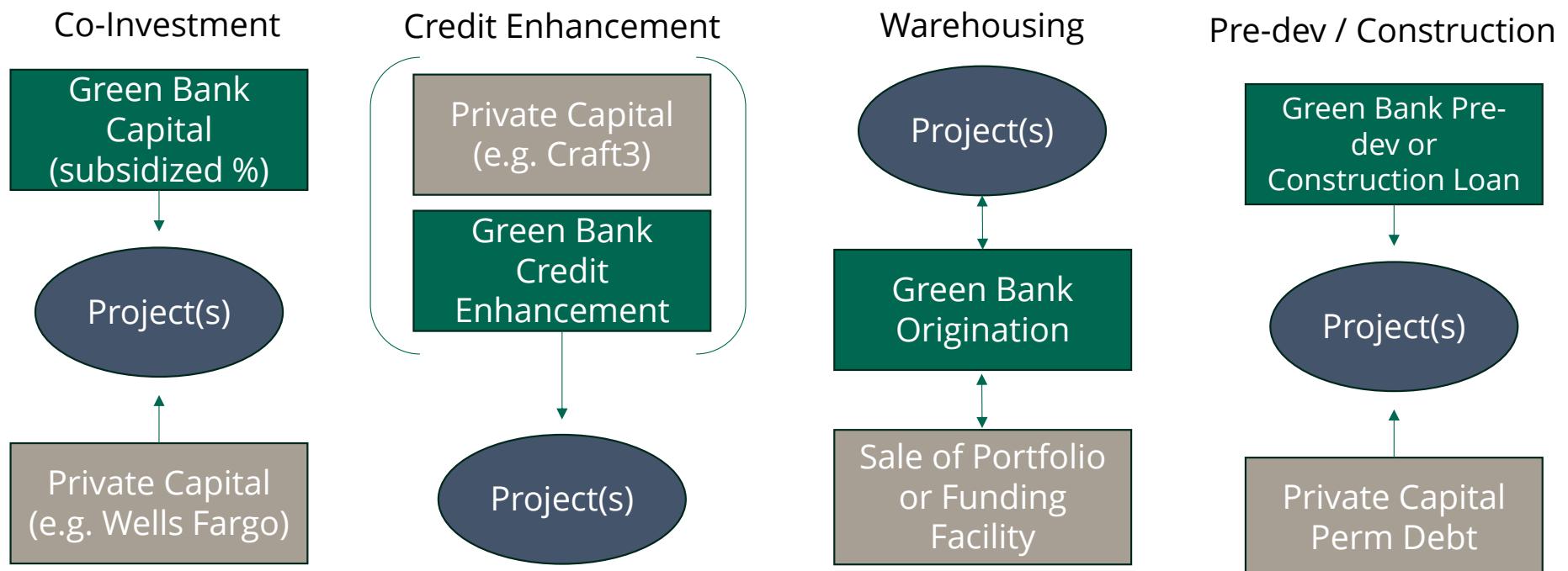


Geothermal heating (heat pumps)



Electric charging infrastructure

How Green Banks Leverage Private Capital



Source: Connecticut Green Bank

Washington Market Scan - Barriers

- **Fragmented financing landscape:** Existing climate finance products are isolated by geography and market segments
- **Lack of low-cost, flexible capital:** Current lenders face capital constraints, limiting their ability to meet growing demand
- **Customer and contractor uncertainty:** Inconsistent programs inhibit contractor business investment and customer confidence
- **Scale:** 3.4 million residential and 85,000 commercial properties statewide. Significant capital needed.
- **Limited workforce development:** Insufficient contractor network is unable to meet climate goals
- **Split incentive problems:** Landlord/tenant dynamics discourage energy investments
- **Small building gap:** Limited solutions exist for small commercial buildings (90% of stock)
- **Equity access issues:** Underserved communities face higher barriers to participation

Green Bank Capitalization

	Capitalization	Sources	Founded
Washington State Green Bank <i>501(c)(3)</i>	\$800,000 initial (operating)	Climate Commitment Act	2024
Minnesota Climate Innovation Finance Authority <i>Public</i>	\$45,000,000 initial	State appropriation	2023
Collective Clean Energy Fund (Colorado) <i>501(c)(3)</i>	\$35,000,000 initial	State appropriation	2021
Connecticut Green Bank <i>Quasi-public</i>	\$30,000,000 (approx. annual)	Regional Greenhouse Gas Initiative, utility surcharge	2011



Thank you.

wagreenbank.org

Eli Lieberman
Executive Director
elieberman@wagreenbank.org



DATE **January 15, 2026**

TO **Board of Directors**
Puget Sound Clean Air Agency

SUBJECT **FY26 Budget to Actual through November 30, 2025**

Honorable Members:

The 2026 fiscal year began July 1, 2025, and this report to the board is our first budget-to-actual analysis for the 2026 fiscal year. The period covered by this report is July 1 – November 30, 2025. November 2025 is latest available month that has had its accounting records closed and these numbers represent activity for approximately 42% of fiscal year 2026.

The attached presentation provides budget and actual revenues earned and expenses incurred. We have segregated revenues into our major categories of Federal Grants, State Grants, and Program Revenues (charges for services). Because Per Capita is billed on a calendar year basis, you may notice that there are no results reported related to Per Capita as those bills will go out in January. Note that there are tables and graphical presentation of major classifications of revenues and expenses in the attachment.

Federal and State Grant billings are sporadic and are based on the agency incurring related expenses before requesting reimbursement from granting agencies. As such, billings may not fall neatly into the 42% of the year time period and that is the case in this report. Federal grants have been billed for 27% of the 2026 budget and state grants 26% of the budget.

Charges for services are partially billed throughout the year (Asbestos and Notice of Construction (NOC)) while registration and operating permit billings are performed early in the fiscal year, typically November. With this knowledge, we note that asbestos billings have been about 54% of budget and NOC billings are about 48% of budget.

Registration and operating permits were billed in November this year so we would expect that those revenues are very near budgeted amounts and that is exactly what we see with Registration revenues currently at 97% of budget and operating permit

revenues at 99% of budget.

When looking at expenses year-to-date, we note that personnel-related costs (salaries and employee benefits) are currently about 38% of budget. This indicates that we are slightly “ahead” of budgeted expenses for these items since the year is about 42% completed. In particular, when considering salaries only, we have incurred only 37% of budgeted expenses through the first five months of the fiscal year.

The next major category of expenses are what the agency deem “operating expenses”. In this category, all individual items were under budget and in the aggregate, the category has expended only about 25% of its fiscal year 2026 budget.

Finally, we have the “buildings and equipment expenses” category. The agency has purchased two new vehicles in FY 2026 and expended 85% of the budget for vehicle purchases for the year. This category will likely not change for the rest of the year and will end up 15% under budget. In total, the category has incurred 65% of its total budget, however, because vehicle purchases are substantial and complete for the year, we are not concerned that 65% of budget has been expensed through 42% of the year.

Funding Update and Conclusion

Looking forward, there is concern that some federal grant funding sources may be reduced. In addition, there are some state grant revenues that may be less than originally anticipated and budgeted. In particular, it appears that environmental funding is currently competing with healthcare, housing, and public education, which are the State’s highest priorities.

The 105 Federal and State Core and the Section 103 Grant are recurring grants. Staff receive varying predictions on future funding, ranging from modest to extreme reductions. The other federal grants listed in FY25 are one-time competitive grants that have been awarded to the Agency. Several carry over multiple years as funds are spent down. Some multi-year grants are pass-through and there have been delays in using these funds as the Agency works with supply chain and purchasing challenges. We will continue to update the Board on the state and federal funding landscape as we gain more clarity and develop the FY27 budget.

If you have any questions, contact me at 206-689-4004 or christinec@pscleanair.org or Steve Van Slyke, at 206-689-4052 or stevev@pscleanair.org.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christine Cooley". The signature is fluid and cursive, with a large, stylized 'C' at the beginning.

Christine Cooley
Executive Director



FY26 Financial Performance through November

PSCAA Board of Directors' Meeting

January 22, 2026



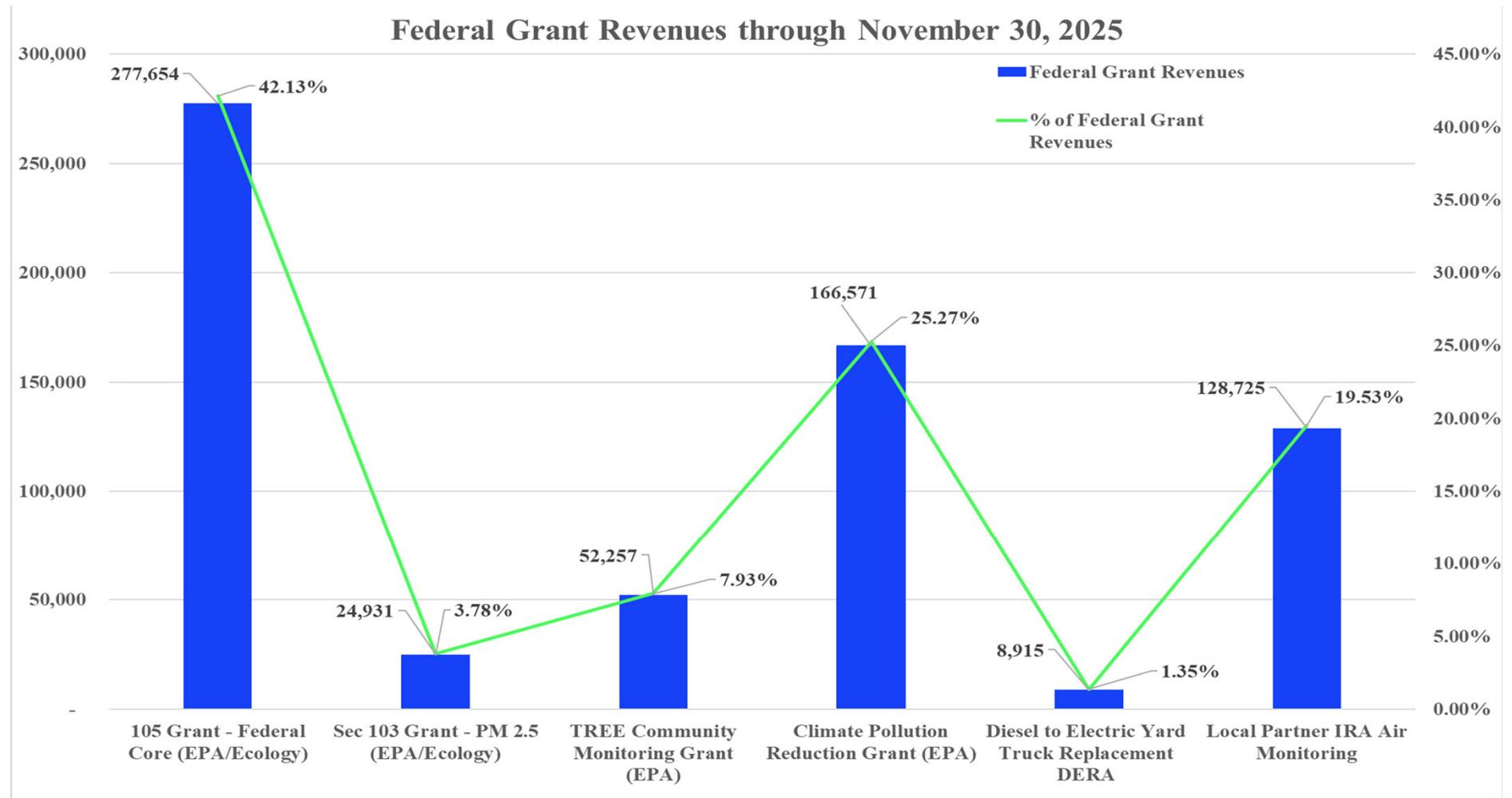
Federal Grant Revenues - Budget to Actual -
through November 30, 2025

	2026 Budget	Actual	Budget vs. Actual	% Variance
Federal Grants:				
105 Grant - Federal Core (EPA/Ecology)	912,641	277,654	(634,987)	-70%
Sec 103 Grant - PM 2.5 (EPA/Ecology)	91,900	24,931	(66,969)	-73%
TREE Community Monitoring Grant (EPA)	130,000	52,257	(77,743)	-60%
Climate Pollution Reduction Grant (EPA)	319,156	166,571	(152,585)	-48%
Diesel to Electric Yard Truck Replacement DERA	744,800	8,915	(735,885)	-99%
Local Partner IRA Air Monitoring	247,000	128,725	(118,275)	-48%
Total - Federal Grants	2,445,497	659,054	(1,786,443)	-73%

FY26 Financial Performance through November

January 22, 2026





FY26 Financial Performance through November

January 22, 2026

State Grant Revenues - Budget to Actual -
through November 30, 2025

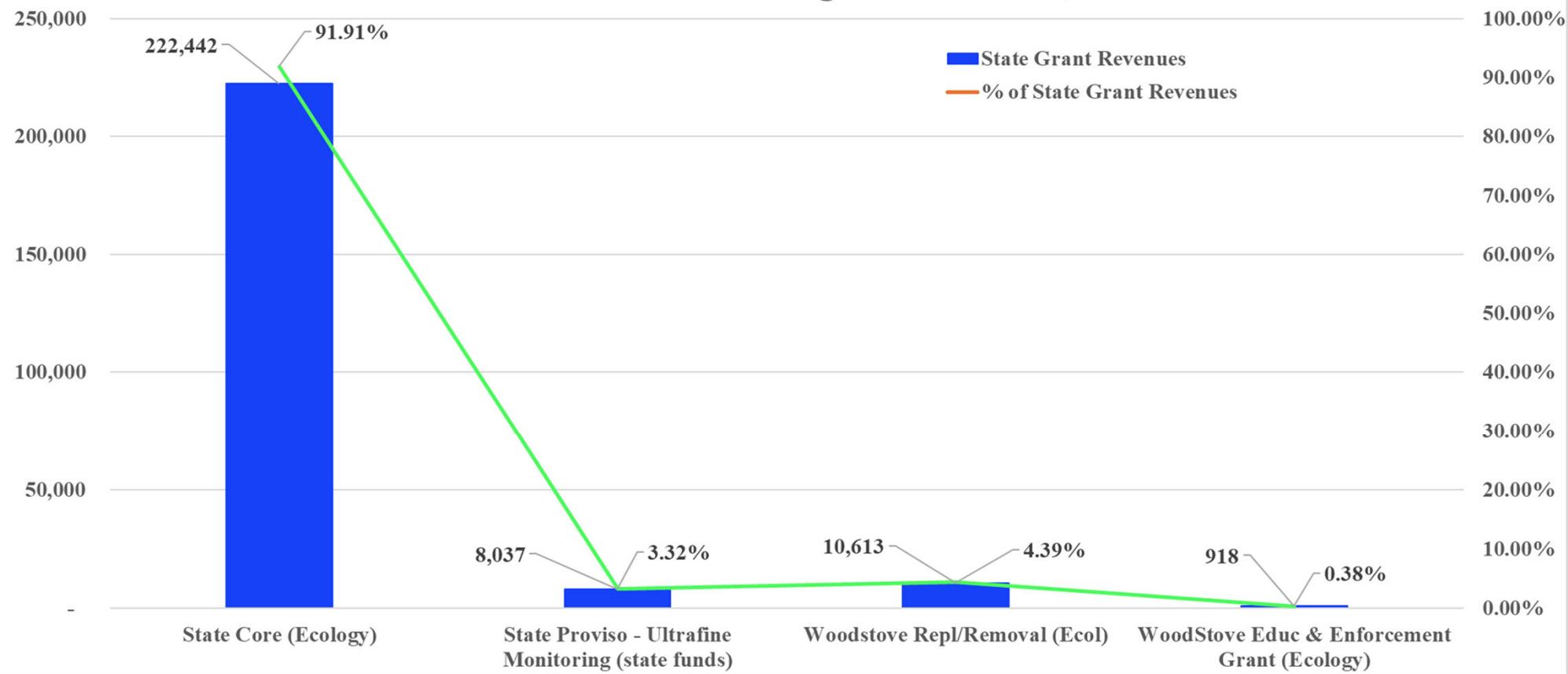
State Grants:					
State Core (Ecology)	608,428	222,442	(385,986)	-63%	
State Proviso - Ultrafine Monitoring (state funds)	-	8,037	8,037	-	
Woodstove Repl/Removal (Ecol)	200,000	10,613	(189,387)	-95%	
WoodStove Educ & Enforcement Grant (Ecology)	86,000	918	(85,082)	-99%	
00011 Monitoring PM2.5 Grant CCA	20,800	-	(20,800)	-100%	
Total State Grants	915,228	242,011	(673,218)	-74%	

FY26 Financial Performance through November

January 22, 2026



State Grant Revenues through November 30, 2025



FY26 Financial Performance through November

January 22, 2026



Program Revenues - Budget to Actual -
through November 30, 2025

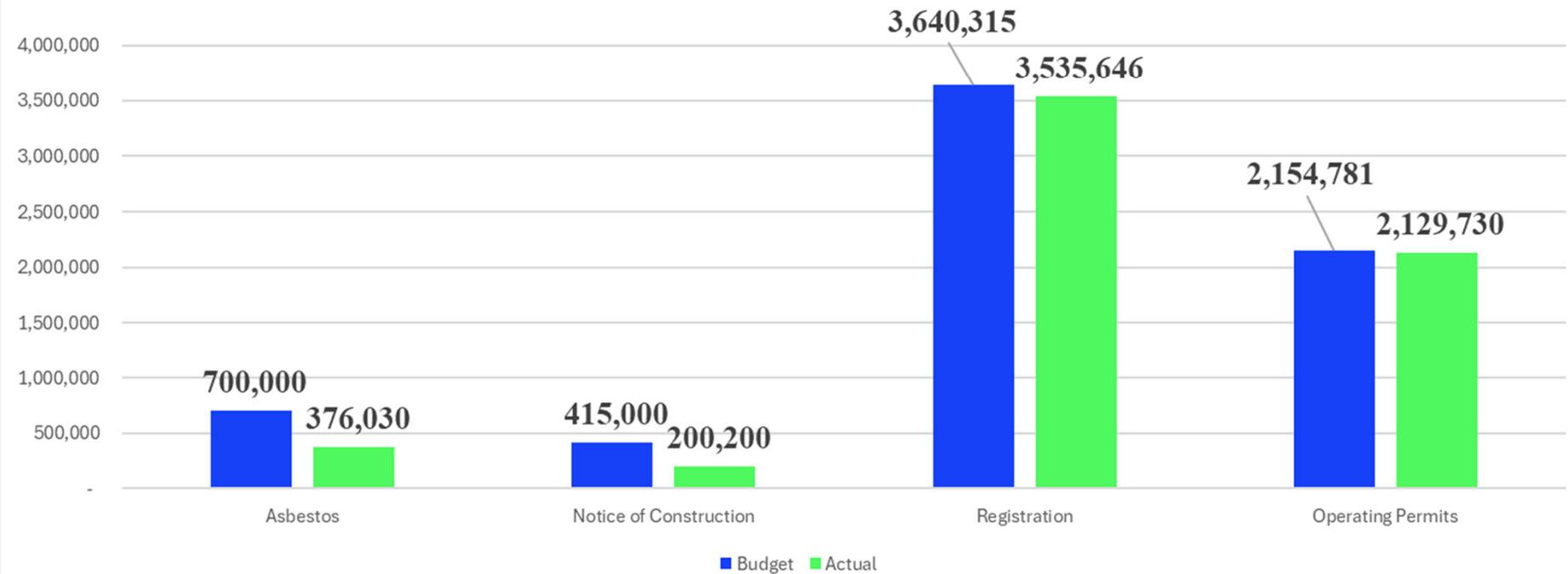
Program Fee Revenues:				
Asbestos	700,000	376,030	(323,970)	-46%
Notice of Construction	415,000	200,200	(214,800)	-52%
Registration	3,640,315	3,535,646	(104,669)	-3%
Operating Permits	2,154,781	2,129,730	(25,051)	-1%
Total - Program Fee Revenues	6,910,096	6,241,606	(668,490)	-10%

FY26 Financial Performance through November

January 22, 2026



Program Revenue Budget to Actual - Through November 30, 2025



FY26 Financial Performance through November

January 22, 2026



Personnel Expenses - Budget to Actual -
through November 30, 2025

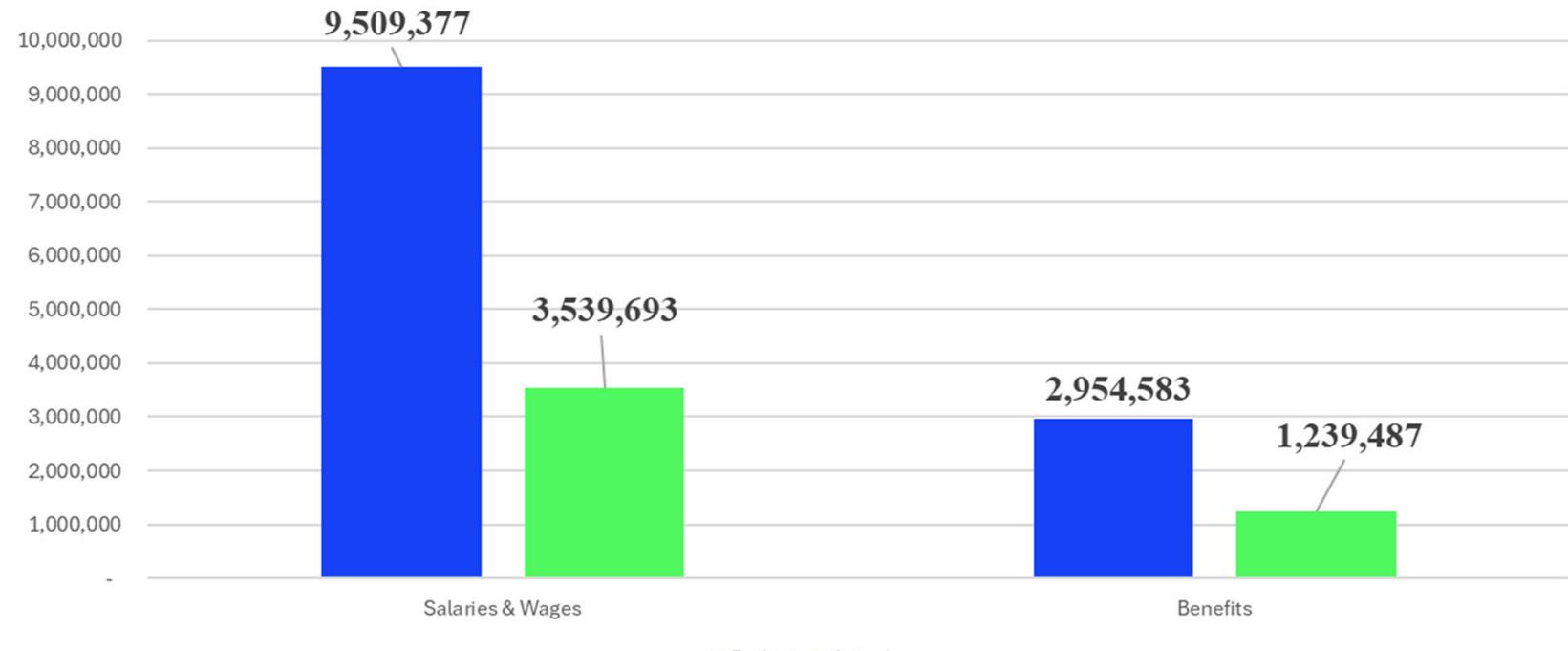
	2026 Budget	Actual	Budget vs. Actual	% Variance
Personnel Expenses:				
Salaries & Wages	9,509,377	3,539,693	(5,969,684)	-63%
Benefits	2,954,583	1,239,487	(1,715,096)	-58%
Total Personnel Expenses	12,463,960	4,779,180	(7,684,780)	-62%

FY26 Financial Performance through November

January 22, 2026



Personnel Expenses Budget to Actual - Through November 30, 2025



FY26 Financial Performance through November

January 22, 2026



Operating Expenses - Budget to Actual - through November 30, 2025

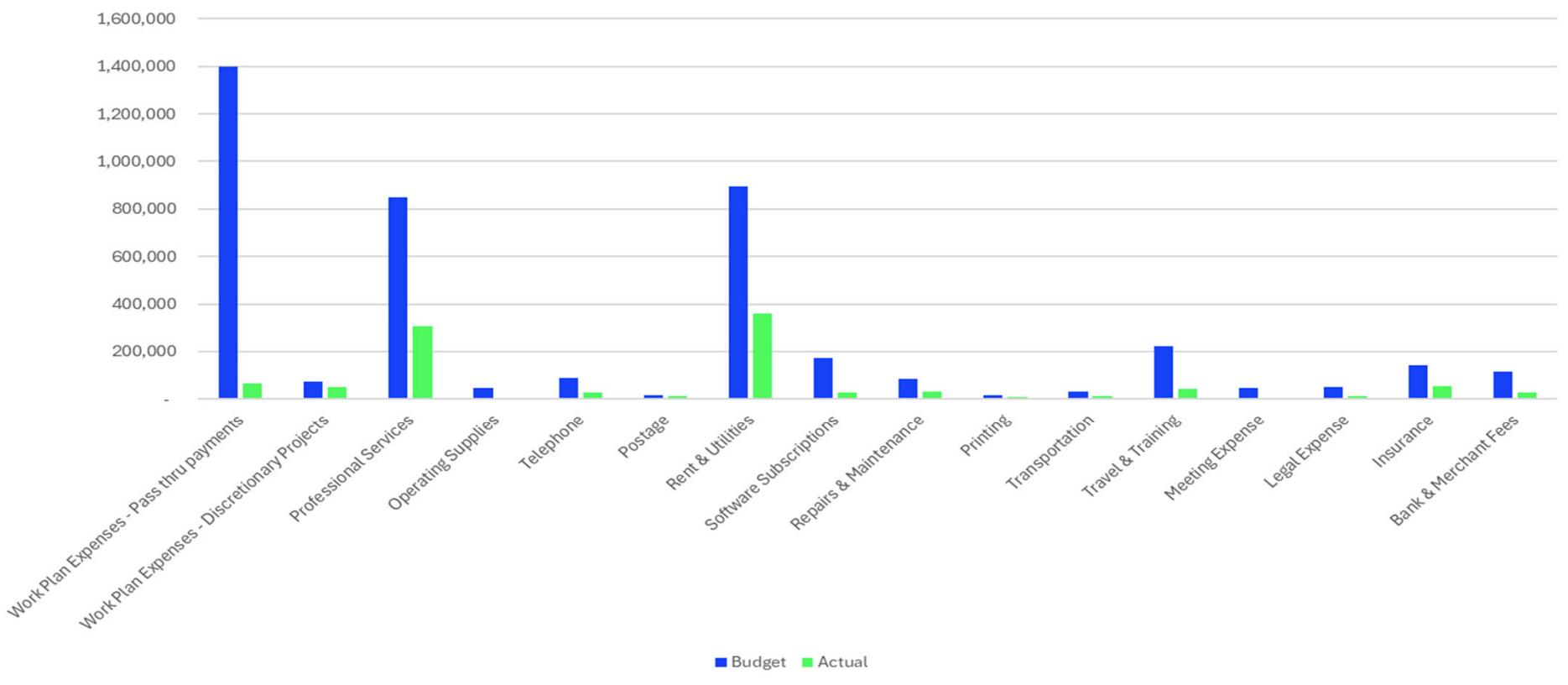
	2026 Budget	Actual	Budget vs. Actual	% Variance
Work Plan Expenses - Pass thru payments	1,399,619	67,000	(1,332,619)	-95%
Work Plan Expenses - Discretionary Projects	75,000	49,842	(25,158)	-34%
Professional Services	849,127	305,791	(543,337)	-64%
Operating Supplies	47,537	6,334	(41,203)	-87%
Telephone	88,205	26,340	(61,865)	-70%
Postage	16,048	14,023	(2,025)	-13%
Rent & Utilities	892,530	358,867	(533,663)	-60%
Software Subscriptions	174,000	27,031	(146,969)	-84%
Repairs & Maintenance	86,117	29,931	(56,186)	-65%
Printing	17,090	7,837	(9,253)	-54%
Transportation	33,437	12,959	(20,478)	-61%
Travel & Training	223,649	43,240	(180,409)	-81%
Meeting Expense	46,949	3,571	(43,378)	-92%
Legal Expense	51,985	13,583	(38,402)	-74%
Insurance	140,745	54,394	(86,351)	-61%
Bank & Merchant Fees	115,516	26,611	(88,906)	-77%
Subtotal - Operating Expenses	4,257,555	1,047,353	(3,210,202)	-75%

FY26 Financial Performance through November

January 22, 2026



Total Operating Expenses Budget to Actual Through November 30, 2025



FY26 Financial Performance through November

January 22, 2026



Buildings and Equipment Expenses - Budget to Actual -
through November 30, 2025

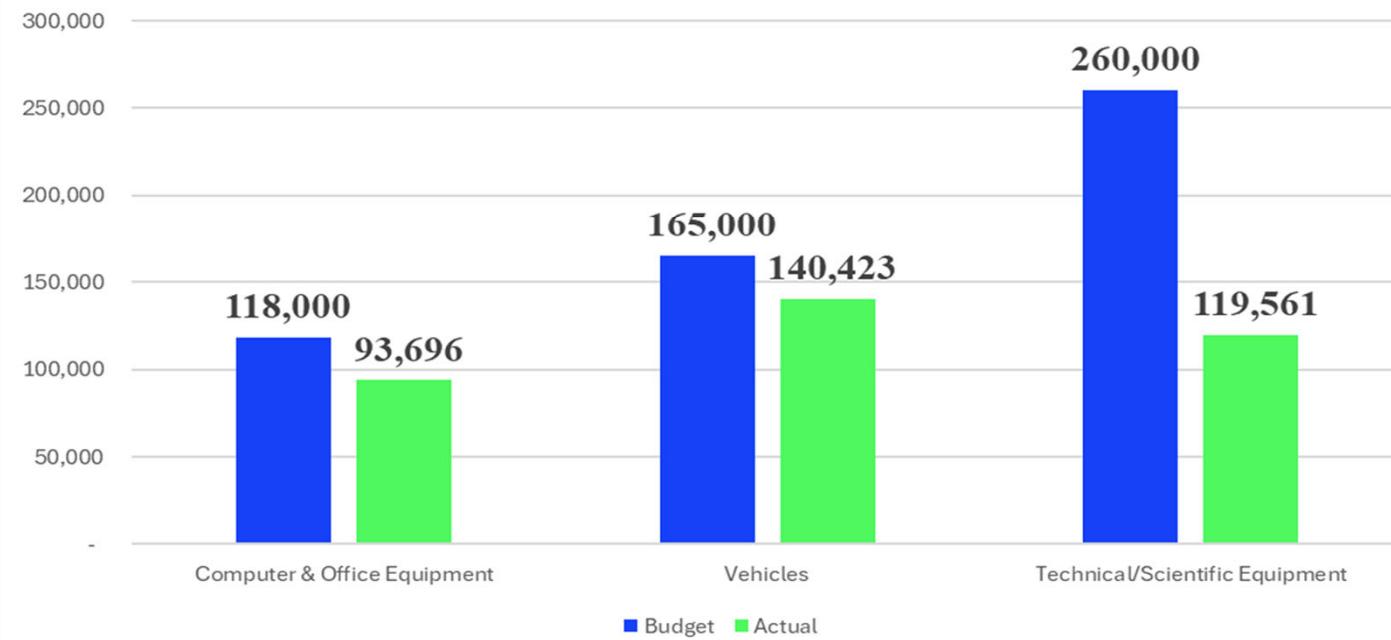
	2026 Budget	Actual	Budget vs. Actual	% Variance
Tenant Improvements	-	-	-	
Computer & Office Equipment	118,000	93,696	(24,304)	-21%
Vehicles	165,000	140,423	(24,577)	-15%
Technical/Scientific Equipment	260,000	119,561	(140,439)	-54%
Subtotal - Buildings & Equipment	543,000	353,680	(189,320)	-35%

FY26 Financial Performance through November

January 22, 2026



Buldings & Equipment - Budget to Actual Through November 30, 2025



FY26 Financial Performance through November

January 22, 2026



Thank you Questions?

FY26 Financial Performance through November

January 22, 2026





PUGET SOUND

Clean Air Agency

DATE **January 15, 2026**

TO **Board of Directors**
Puget Sound Clean Air Agency

SUBJECT **Wood Smoke Reduction Program Updates**

Honorable Board Members:

At your January meeting we will share an update on the Agency's wood smoke reduction efforts. The presentation will include information about the wood stove recycling incentive program, an overview of program history, recent process improvements for increased program efficiency, and outreach efforts to increase program awareness and access.

Respectfully submitted,

A handwritten signature in black ink that reads "Christine Cooley".

Christine Cooley
Executive Director



Objective 1.6: Wood Smoke Reduction Program Updates

PSCAA Board of Directors Meeting

January 22, 2026



What We'll Cover Today

- Wood stove recycling program
- Program results
- Recent process improvements
- Outreach and expanded language support
- Program benefits (more than just incentive payments!)



Wood Smoke Reduction Program Updates

January 22, 2026



Equity Focus Topics



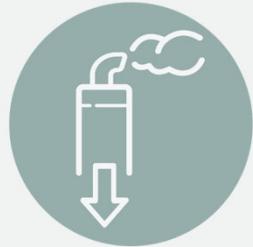
Opportunities to Reduce Emissions and Exposures



Community Science and Education



Compliance Engagement and Assistance



Diesel Emission Reduction



Transparency and Information Sharing



Working with Tribal Nations and Tribal Organizations



Fine Particle Pollution

Wood smoke is a main source of fine particle pollution in our region.

Fine particles are microscopic pollution that can easily enter the bloodstream and cause breathing and heart problems.

Health effects even from short-term exposure are serious, and include:

- Asthma attacks
- Heart attacks
- Premature death
- Strokes

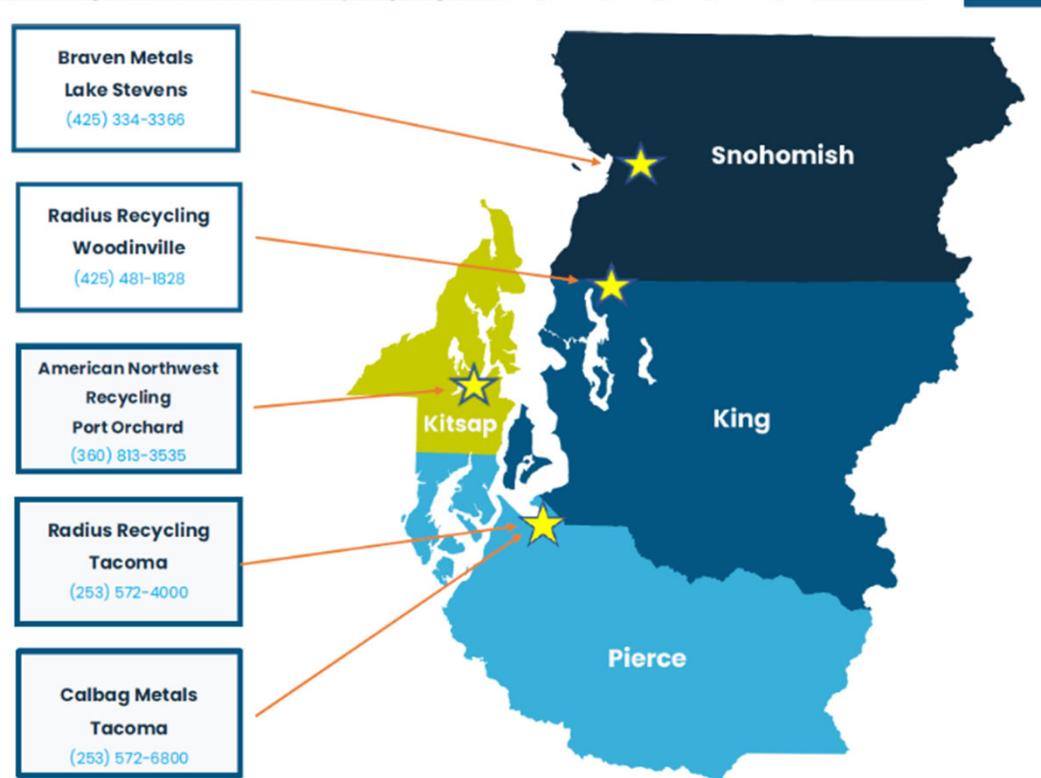
Wood Stove Recycling Program (WSRP)

\$500 incentive for area homeowners to voluntarily recycle an eligible device

- WSRP is open to homeowners throughout our jurisdiction
- Participants are responsible to deliver their stoves to a program-approved recycling facility
- Recycling partners help us ensure grant requirements are met and stoves are destroyed
- WSRP is a key tool we use to address wood smoke in our region, among other tools like burn bans and clean burning resources.

Program-Approved Recycling Facilities

2025/2026 Puget Sound Wood Stove Recycling Program



What is an eligible device?

- Free-standing wood stove
Estufa independiente



- Wood-burning furnace
Horno a leña



Note: Pellet stoves, cook stoves, and trash burners are NOT eligible for the recycling program.

- Coal-burning device (often has lower drawer for coal ash)
Estufa de combustión de carbón (suele tener un cajón inferior para la ceniza del carbón)



- Fireplace Insert (a wood stove made to fit inside a fireplace)
Módulo para chimenea (una estufa a leña fabricada encajar dentro de una chimenea)



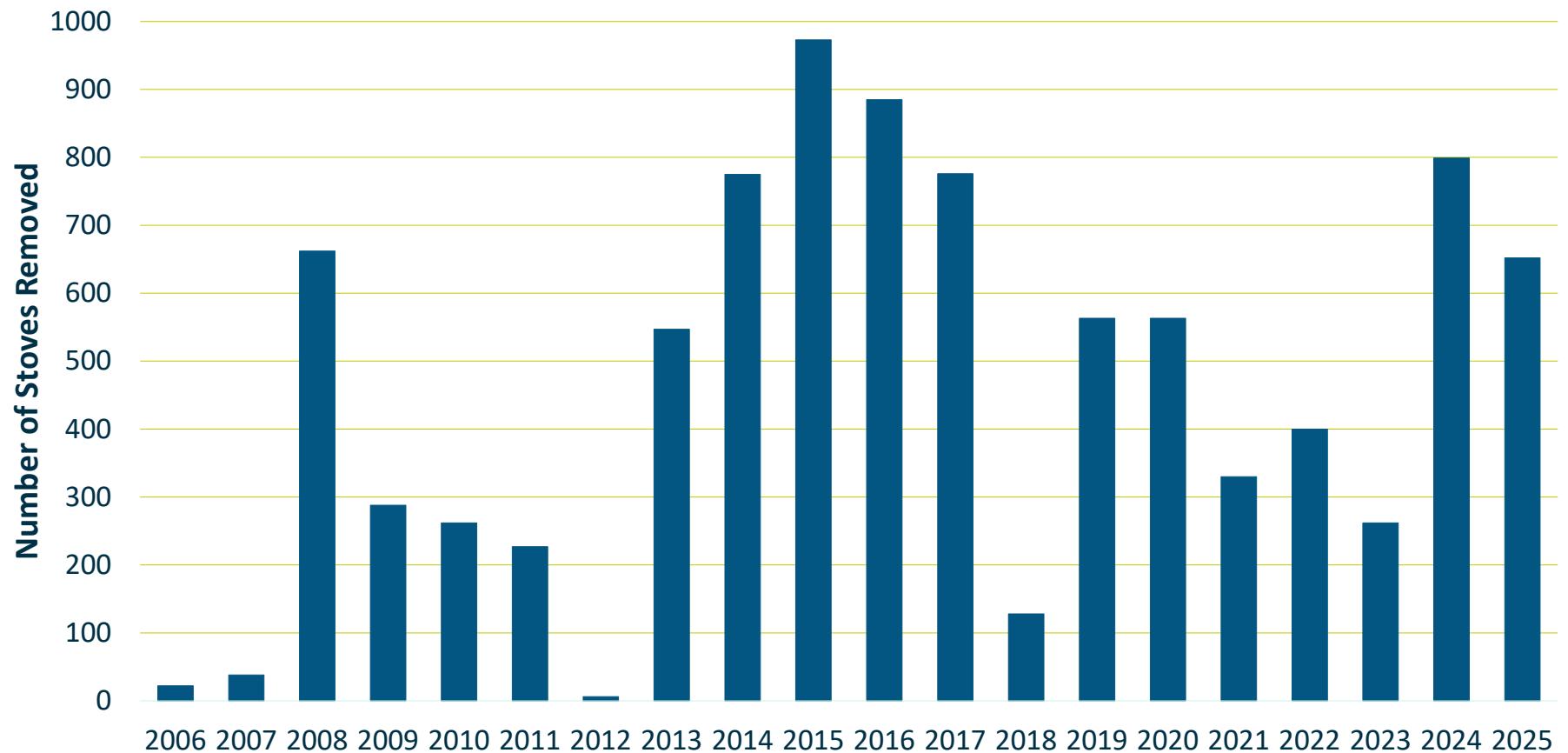
- Manufactured free-standing fireplace (not airtight, may not have doors)
Chimenea independiente fabricada (no hermética, no puede tener puertas)



- Wood-burning freestanding stoves
- Wood-burning fireplace inserts
- Wood-burning furnaces
- Freestanding manufactured fireplaces
- Coal-burning devices

Pellet Stoves, cook stoves, and trash burners are not eligible.

Wood Stove Program Success



Over 9,150 Stoves Removed

Over 141 Tons of Emissions Prevented

Process Improvements to Serve More People

Objectives

1. Make it easier for participants to enroll, recycle, and get paid.
 2. Make it easier for recycling facilities to partner with us to serve more people.
 3. Create efficiencies for staff to spend less time on program administration and support more customers.

“I’m really impressed with how smoothly all the process improvements went... A batch this size used to take me well over an hour. Today, I had everything printed, stuffed, and mailed in about 20 minutes.”





STOVE OUT. CASH IN.

Get \$500 for
recycling your
old wood stove.



**Te pagamos
por deshacerte
de tu estufa
de leña.**

Obtén \$500 al
reciclar tu estufa
de leña vieja.



Outreach & Expanded Language Support for More Equitable Access

- ❖ Ads on social media and Google search promote broad awareness of the program incentives.
- ❖ Additional advertising targets Priority Communities experiencing higher levels of air pollution.
- ❖ Residents in Priority Communities can be paid to recycle two stoves for additional emissions reductions.
- ❖ Ads and program materials are provided in Spanish to reach more households in preferred languages.
- ❖ Enrollment form can be submitted in any language.



Program Benefits for the Whole Community

- \$500 paid to each successful program participant
- Reduced fine particle emissions from residential wood smoke for improved air quality across the air shed
 - Monitors across our region meet the daily ambient air quality standard and our stricter Agency PM2.5 health goal

For each household that gets \$500 to recycle a stove, all their neighbors also get cleaner air.





Keep on recycling!



DATE January 15, 2026

TO Board of Directors
Puget Sound Clean Air Agency

SUBJECT Briefing – FY27 Budget Process Timeline

Honorable Members:

The January Board meeting is the kickoff to our budgeting process, which will result in the completed Agency budget by the fourth Monday in June in accordance with RCW 70A.15.1590. Below are the proposed dates for briefings and actions related to the development of the FY27 budget.

Date	Meeting	Topics
January 22, 2026	Board of Directors	<ul style="list-style-type: none">• Briefing:<ul style="list-style-type: none">— FY 2026 Financial Performance (July-Nov)— FY27 Budget timeline – key dates, priorities
February 26, 2026	Board of Directors	<ul style="list-style-type: none">• Briefing:<ul style="list-style-type: none">— FY27 Key budget priorities— CY27 Per capita discussion— FY27 Financial Policies proposed revisions— Compliance fee briefing
March 26, 2026	Board of Directors	<ul style="list-style-type: none">• Briefing:<ul style="list-style-type: none">— FY27-29 projections and assumptions— CY27 Per Capita discussion— <u>Public Hearing</u> - Compliance Fee Proposals• Action:<ul style="list-style-type: none">— FY27 Financial Policies adoption
April 23, 2026	Board of Directors	<ul style="list-style-type: none">• Action:<ul style="list-style-type: none">— CY27 per capita rate and apportionment method adoption— Compliance fees adoption

May 28, 2026	Board of Directors	<ul style="list-style-type: none"> • Briefing: <ul style="list-style-type: none"> — Draft proposed FY27 budget
June 18, 2026	Board of Directors	<ul style="list-style-type: none"> • Action: <ul style="list-style-type: none"> — Final FY27 budget adoption

Over the next several months, we will discuss with the Board key budget issues in these areas:

- Priority work, projected revenues, expenses, and staffing for FY27 through FY29
- Funding expectations – Federal and state core grants, woodstove grants, new grants
- Per capita rate
- Fee programs
- Economic impacts (inflation)
- Financial policy updates

If you have any questions, please contact me at 206-689-4004, or ChristineC@pscleanair.gov

Respectfully submitted,



Christine Cooley
Executive Director

DATE January 15th, 2026

TO Board of Directors
Puget Sound Clean Air Agency

SUBJECT Staff Report

Focus Topic Icon Key:



Diesel Emission Reduction



Opportunities to Reduce Emissions and Exposures



Transparency & Information Sharing



Working with Tribal Nations and Tribal Organization



Community Science & Education



Compliance Engagement & Assistance

Honorable Board Members:

Below is a list of timely and important updates of progress towards the objectives in our Strategic Plan, organized by objectives.

SECTION ONE – PROTECT AND IMPROVE AIR QUALITY AND PUBLIC HEALTH, REDUCE AIR POLLUTION DISPARITIES, AND PROTECT OUR CLIMATE

Objective 1.1 – Meet and Surpass the Health-Based National Ambient Air Quality Standards



Preliminary monitoring data shows that we closed out 2025 in compliance with ambient air quality standards and met the Agency Health Goal at all monitoring locations. Unfortunately, to start off 2026, PM_{2.5} levels in Marysville went above the 24-hour standard on New Year's Day due to a fireworks show adjacent to the monitoring site. Fireworks qualify as an exceptional event and would not count against attainment status if a formal analysis becomes necessary in the future.

After our staff and the Washington State Department of Ecology quality assure and review the data, we will begin preparing the full data summary later this spring.

Objective 1.2 – Measure, Analyze, and Communicate Air Quality Risk



This month, we are launching the fourth and final phase of our EPA-funded Community Science Trailer for Researching Environmental Equity (TREE) project. This phase focuses on outreach and reporting results back to participating communities. The project paired a trailer equipped with state-of-the-art air monitoring equipment with community-led walking tours using handheld air sensors.

We are currently finalizing reports, fact sheets, and presentation materials and preparing them for translation in advance of our community report-back sessions. During these sessions, we will share summaries and full results from the community-led monitoring efforts, including analyses conducted by the University of Washington.

We will host four community report-back sessions:

- Seattle Central District: February 3, 2026
- Seattle Chinatown–International District: February 12, 2026
- Lakewood: February 19, 2026
- Seattle Duwamish Valley: February 24, 2026

Board members are encouraged to share the registration link with partners and community members in these neighborhoods: <https://pscleanair.gov/TREE>.

Also, this month, we are drafting a lease agreement with the Port of Tacoma for a potential air monitoring site in the Tacoma Tideflats. Because the process involves multiple steps, we do not expect to begin work on permits and utilities until late spring. We have maintained a long-term monitoring presence in the Tacoma Tideflats for decades, and we are excited to re-establish monitoring at a new location that will continue to represent the area's air quality.

Objective 1.3 – Reduce Inequities in Air Pollution and Effectively Engage on Air Quality Topics

This month the Agency has continued to cast a wide net across four-county jurisdiction to promote our community sponsorship program. We sponsored The Chayah Movement, a non-profit in Pierce County focused on sustainability in the fashion industry. We supported their "What's the Future of Textile Waste? Symposium with a \$10,000 sponsorship. Textile waste is one of the most rapidly growing contributors to landfill and methane emissions, toxic incineration byproducts, and the carbon footprint of the global fashion industry. The event will be held at University

Washington-Tacoma and is free and open to the public--Offering education, practical waste-reduction skills, and connection to local sustainability partners, ultimately creating a space for BIPOC and LIDAC communities to engage with climate conversations that historically exclude them.

Please continue to support our community sponsorship program by sharing our web page with partners. [Community Sponsorships | Puget Sound Clean Air Agency, WA](#)

Objective 1.4 – Reduce Greenhouse Gas (GHG) Emissions to Reduce Our Region’s Contribution to Climate Change



Agency staff, with the support of a consulting team led by DKS Associates, continue to develop a regional electric vehicle charging infrastructure plan. Stakeholder engagement is planned to begin this spring to inform the plan’s development, scope, and recommendations.

Engagement will include cities and counties, Tribes, utilities, transit service providers, ports, multifamily housing managers, rideshare driver organizations, workforce development boards, and others. Though broader community members are not a focus of current engagement, results of past community engagement related to electric vehicles and charging infrastructure are being considered during the plan’s development. Updates will be shared through Agency networks and the Regional Electric Vehicle Collaborative email list. Go to PugetSoundREV.org to sign up for emails.

The Agency is also executing the communication strategy for the Final Puget Sound Region Comprehensive Climate Action Plan (CCAP) to share information and next steps with partners across the region and state. The initial target audiences for outreach include legislators, jurisdiction decision makers and staff, community-based organizations and other community partners. To support our outreach, the Agency is hosting a meeting on February 24th at 9Zero to meet with community-based organizations, share updates on the Final CCAP, and hear their thoughts on next steps for regional coordination.

Staff also continue to compile notes from the in-person CCAP Celebration meeting held on December 9th at the Museum of Flight in Seattle. Staff will develop a document summarizing key themes heard from the discussion and recommending potential next steps for identifying a process for ongoing regional climate coordination. Staff plan to share these findings with partners later this month.

Objective 1.5 – Prevent, Reduce, and Control Emissions and Exposure from Stationary Sources and Other Regulated Activities



The compliance staff are on track to complete the priority inspections for the largest sources we have historically committed to EPA to inspect each federal fiscal year. This work will be completed and reported to EPA for the period through September 2026. This effort is challenging as we are in the middle of a recruiting effort to fill an inspector vacancy. We also recently received news that our North Team Inspection Manager, Aïssata Cissé, was leaving the Agency to pursue other opportunities. We appreciate all of her professional contributions to our work and wish her the best in her new endeavors. The compliance leadership team has made temporary adjustments to ensure continuity on key work. At the same time, a new recruiting process is now open to backfill that position, too.

Objective 1.6 – Reduce Harmful Wood Smoke Emissions and Exposure

The Wood Stove Recycling Program of Puget Sound (WSRP) continues to reward homeowners throughout our four-county jurisdiction who voluntarily recycle their old, polluting wood stoves. Since the program reopened in mid-September, over 500 households have enrolled in WSRP, and over 220 old wood stoves have been recycled. In addition to the \$500 recycling reward, homeowners who recycled their stoves through WSRP have helped create cleaner air for everyone in the region.

The WSRP outreach campaign launched by D2 Creative in mid-November is now reaching a broader audience, advertising the program on Meta, Google, and Nextdoor. The four-county campaign runs concurrently with Spanish language ads and targeted ads in priority communities experiencing disproportionately poorer air quality from wood smoke.

Objective 1.7 – Reduce Harmful Diesel Pollution Emissions and Exposure



Agency staff continue to coordinate with project partners to complete yard truck replacement projects under the Agency's Diesel Emission Reduction Act (DERA) grant. One electric truck has been successfully deployed in the Duwamish Valley, with five more trucks expected to come online in 2026. Once the new electric trucks are in service, the old diesel trucks will be scrapped, advancing the project's goal of reducing diesel emissions and improving air quality in overburdened communities.

In anticipation of future grant opportunities, the Agency is seeking to build a pipeline for additional diesel emission reduction projects. Please help spread the word about

our diesel program using the text provided in the “News Worth Sharing” section of this report.

SECTION TWO – VALUES IN ACTION

Objective 2.1 – Attract, Develop, and Inspire Talented Staff That Reflect the Diversity of the Region and Develop a Culture of Belonging

We are recruiting for an Inspection Manager to lead one of our two teams of inspectors. We are accepting applications and look forward to moving into interviews in the next several weeks. We continue working toward hiring an Inspector II and building an eligibility list for future opportunities.

Objective 2.2 – Develop and Sustain a Culture that Embeds Equity Principles in Our Day-to-Day Work and Decisions

We held our third of six Emotional Intelligence workshops this month. Our topic this month was Giving and Receiving Feedback with Emotional Intelligence.

Objective 2.3 – Build and Maintain the Agency’s Long-Term Financial Strength and Ensure Accountability

The 2027 Per Capita billings were sent to all jurisdictions this month. This follows an earlier letter sent to all jurisdictions last summer following the Board’s adoption of the FY26 Budget. That earlier letter was provided to inform the jurisdictions of what the billing would be for calendar year 2027. Both the information letter and the CY27 billing reflect the per capita rate (\$0.97) and apportionment method (50:50 population/assessed value) adopted by the Board.

Objective 2.4 – Develop and Implement Technology To Succeed

I.T. continues to focus on our cloud first objective and keeping the Agency’s network and data secure.

Objective 2.5 – Model Environmental Sustainability

As our Transition Committee is stewarding the process of moving into a new building, a survey was sent to all staff on setting the “ideal” vision for the physical needs of the space. In the survey, staff input was solicited on how to model environmental sustainability given the new resources available in One Union Square.

NEWS WORTH SHARING

Switch out your stinky old diesel equipment! The Puget Sound Clean Air Agency is seeking partners in King, Kitsap, Pierce, or Snohomish Counties for diesel emission

reduction projects. Learn how you can update your equipment and bring cleaner air to our communities at: www.pscleanair.gov/GrantOpportunities

Get paid \$500 to recycle your old wood stove. If you live in King, Kitsap, Pierce, or Snohomish County, you may be eligible. Learn more and sign up at: www.pscleanair.gov/Woodstove

Do you know a daycare, adult family home, or multi-family home seeking updates to their heating and cooling? The Energize Program installs heat pumps and provides other upgrades in a variety of homes and building types in King, Kitsap, Pierce, and Snohomish counties. Program availability and specifications vary by county. View current and upcoming programs, where they operate, and eligibility information here: Energize - King County, Washington

2026 BOARD MEETING DATES

January 22

February 26

March 26

April 23

May 28

June 18

July 23

September 24

October 22

November 19

December 17

Respectfully submitted,



Christine S. Cooley
Executive Director



PUGET SOUND

Clean Air Agency

DATE

January 15, 2026

TO

**Board of Directors and Advisory Council Members
Puget Sound Clean Air Agency**

SUBJECT

Discussion of upcoming 2026 Legislative Session

Honorable Board Members,

The 2026 short legislative session began on January 12. In this first week, the Agency testified on HB 2289 and SB 5598. The Agency joined partners from ports, transit organizations, and municipalities in testimony before the House Appropriations and Senate Ways and Means Committees opposing the Governor's proposed budget—specifically the 84% redirection of Climate Commitment Act (CCA) revenue.

In our testimony, the Agency offered the regional Comprehensive Climate Action Plan (CCAP) as a resource to decision-makers. We emphasized that, with the completion of both the regional and state CCAPs and the scale of projects identified, this is not the year to divert CCA revenue from its intended purpose.

The Agency will continue to serve policymakers as a technical resource and honest broker of information on air quality issues affecting our region. We will also continue to review our legislative agenda and provide timely updates as the session progresses.

For reference, the Agency's legislative priorities document is attached to this memo.

I look forward to our discussion, and your feedback.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Christine S. Cooley'.

Christine S. Cooley
Executive Director

Air Quality and How We Protect it

The Puget Sound Clean Air Agency regulates and provides technical expertise that prevents and reduces air pollution. Our jurisdiction is King, Kitsap, Pierce and Snohomish Counties (serving over 4.3 million Washingtonians). We permit sources of pollution and enforce rules and regulations, provide real-time air quality information and forecasts, educate and engage the public on health risks from air pollution, and administer grant programs to reduce air pollution. We act as conveners, collaborating with other government entities, organizations, and communities to advance air-quality solutions and serve the public.

We are a resource to you. We can provide air quality data and provide briefings or presentations to groups to inform solutions that will have the greatest benefit to the air we breathe.

What is Needed to Protect Washington's Air:

Prioritize Public Health Co-Benefits, Particularly in Overburdened Communities

- › Fine particle pollution (PM2.5) drives heart and lung health risk from air pollution across the region, while its diesel component (DPM) makes up to 85% of cancer risk from air pollution.
- › Continue to fund existing programs like the wood stove recycling grants and diesel state grants that directly address these risks. This is more critical as federal support wanes.

Reduce Climate Emissions

- › Washington is falling short of the emission target of 50% below 1990 levels by 2030, and needs to maximize existing policies with funding to accelerate emission reduction to meet the 2050 goal. Continue to fund existing programs like the wood stove recycling grants and diesel state grants that directly address these risks. This is more critical as federal support wanes.
- › Utilize the regional and state [Comprehensive Climate Action Plans](#) for policy and budgetary decisions. CCA revenue can go farther when applied to well-studied solutions backed by regional coordination.
- › The two greatest sources of greenhouse gas emissions, transportation and built environment, also have the most opportunity to improve quality of life from the air we breathe.

Maintain Clean Air Protections

- › Restore funding for protections necessary to safeguard air quality across the state. Clean Air Agencies rely on state funding for community engagement, complaint response, and monitoring activities. This funding, currently sourced from MTCA, was reduced by 65% in the 26-27 biennium.
- › Continue to position Washington as a leader by acting on existing policies.



PUGET SOUND CLEAN AIR AGENCY

Notices of Construction/Notifications December 2025

	King	Kitsap	Pierce	Snohomish	Mobile	Total
Approved	4	0	0	1	0	5

Notices of Construction Approved December 1 through December 31, 2025

Approved	NC#	Firm Name	Location	Equipment
12/5/25	12003	Ash Grove Cement Company	Seattle	Tire derived fuel modification
12/9/25	12586	Amazon	Redmond	Parts Cleaning
12/18/25	12615	Lee's Automotive	Federal Way	General Order ARO-1 (July 8, 2014)
12/22/25	12307	Solie Funeral Home	Everett	Crematory
12/22/25	12606	Nucor Steel Seattle Inc	Seattle	Modification

Notifications Approved December 1 through December 31, 2025

No Notifications were approved in December

Notices of Construction Received December 1 through December 31, 2025

Date Received	NC#	Firm Name	Location	Equipment
12/1/25	12615	Lee's Automotive	Federal Way	General Order ARO-1 (July 8, 2014)
12/4/25	12613	Alderwoods (Washington), LLC dba Advance Planning	Lake Forest Park	Modifications to NOCs 9370 and 12418
12/5/25	12612	Baker Commodities, Inc.	Tukwila	Modifications to NOC 12344
12/8/25	12614	Romac Industries Inc	Sultan	Replace burn-off oven
12/9/25	12616	Shell Distribution Terminal	Seattle	Upgrade VRU and install portable thermal oxidizer
12/22/25	12619	Dillanos Coffee Roasters, Inc	Sumner	Coffee roaster
12/23/25	12620	Boeing Commercial Airplane Group - Everett	Everett	Two laser cutters and engravers

Notifications Received December 1 through December 31, 2025

No Notifications were received in December

CONTRACT LIST FOR FY26
as of 01/15/26

NUMBER	VENDOR/RECIPIENT	DESCRIPTION/PROJECT	START DATE	EXPIRES	AMOUNT	FUND SOURCE	PROJECT MGR/CONTACT
2026-001	Titanium Legal Services, Inc (formerly APEX)	Legal messenger services	7/1/25	6/30/26	\$3,000.00	Legal Department	Charlotte Allen
2026-002	ABC Legal Services	Legal messenger services	7/1/25	6/30/26	\$8,000.00	Legal Department	Audrianna Garcia
2026-003	Agilaire, LLC	EULA review for Agilaire Client	7/22/25	12/30/99	\$0.00	n/a	Matt Harper
2026-005	Department of Enterprise Services	Facilitation Fundamentals Staff Training	10/2/25	10/2/25	\$6,713.00	HR Training	Sharon Helmsetter
2026-006	Department of Enterprise Services	Facilitation Fundamentals Staff Training	10/15/25	10/16/25	\$6,713.00	HR Training	Sharon Helmsetter
2026-008	Reclaiming Us	2025 Q3 Equity Workshop Series	7/30/25	12/31/25	\$5,000.00	Equity Workshop Series	Sharon Helmsetter
2026-009	Kent School District	Kent Monitoring Site Lease	9/9/25	8/31/30	\$24,000.00	PM2.5 grant	Matt Harper
2026-010	WSRP Program Approved Recycling Facility	Braven Auto & Metals, LLC	9/9/25	6/30/27	\$0.00	n/a	Gail Pethe
2026-011	WSRP Program Approved Recycling Facility - Calbag	Calbag Metals Co.	9/8/25	6/30/27	\$0.00	n/a	Gail Pethe
2026-012	WSRP Approved Recycling Facility - American Northwest Recycling	American Northwest Recycling	9/12/25	6/30/27	\$0.00	n/a	Gail Pethe
2026-013	WSRP Program-Approved Recycling Facility - Radius	Radius Recycling	9/9/27	6/30/27	\$0.00	n/a	Gail Pethe
2026-015	Tacoma Cambodian Evangelical Church of the Christian & Missionary Alliance	Tacoma South L Temp Site Enlargement for storage	5/1/24	4/30/35	\$26,400.00	Monitoring Rent	Matt Harper
2026-016	D2 Creative	WSRP FY26 Digital Advertising	10/23/25	6/30/26	\$45,000.00	Per Capita	Phyllis McElroy
2026-018	National Training Institute	Implicit Bias Training	12/3/25	12/3/25	\$5,000.00	HR Training	Megan Sweeney
2026-019	Museum of Flight	Venue for CCAP in-person meeting	11/13/25	12/9/25	\$1,150.00	CPRG Grant	Sara Hetrick
2026-020	McCormick & Schmick's	Catering for CCAP in-person meeting	11/12/25	12/9/25	\$2,097.55	CPRG Grant	Sara Hetrick
2026-021	DKS Associates	Regional EVSE Plan	12/8/25	12/31/26	\$260,000.00	CPRG Grant	Erica Walters
2026-022	Software training and support for MIP	Clark Nuber	1/8/26	n/a	\$16,500.00	PFED	Jack Broyles Jr.

CONTRACT LIST FOR FY25
as of 01/15/26

NUMBER	VENDOR/RECIPIENT	DESCRIPTION/PROJECT	START DATE	EXPIRES	AMOUNT	FUND SOURCE	PROJECT MGR/CONTACT
2025-001	Apex Legal Service	Messenger Service	07/01/24	06/30/25	\$3,000	All Agency	Jennifer Dold
2025-002	ABC Legal Service	Messenger Service	07/01/24	06/30/25	\$8,000	All Agency	Jennifer Dold
2025-003	Ring Central Inc.	Telephone System	07/08/24	09/15/26	\$7,789	All Agency	Andy Tudhope
2025-004	Coyote Central	Temporary Lease for TREE trailer	12/01/24	02/28/25	\$450	Tree Grant	Matt Harper
2025-005	Duwamish River Community Hub	Tree Listening Session Venue	08/23/24	08/23/24	\$245	Tree Grant	Isha Khanna
2025-006	International Code Council	ICC - Gas Station Tester - Installer Certification Program	09/30/24	09/30/27	N/A	N/A	Aïssata Cissé
2025-007	South Seattle College	Air Monitoring Lease Temp for Tree Trailer	09/01/24	11/30/24	\$600	Tree Grant	Isha Khanna
2025-008	Template	Participant Support Costs for Reimbursement for Electric Yard Trucks	TBD	TBD	TBD	TBD	Mary Cho
2025-009	BNSF Railway	Participant Support Costs for Reimbursement for Electric Yard Trucks	11/26/24	06/30/28	\$580,000	EPA Grant	Mary Cho
2025-010	Lineage Logistics	Participant Support Costs for Reimbursement for Electric Yard Trucks	TBD	TBD	TBD	TBD	Mary Cho
2025-011	Lynden Transport	Participant Support Costs for Reimbursement for Electric Yard Trucks	TBD	TBD	TBD	TBD	Mary Cho
2025-012	Alaska Marine Lines	Participant Support Costs for Reimbursement for Electric Yard Trucks	TBD	TBD	TBD	TBD	Mary Cho
2025-013	Westlaw/Thomas Reuters	Legal Research database services	09/23/24	09/23/27	\$976/Month	All Agency	Jennifer Dold
2025-014	National Training Institute	Implicit Bias Training	10/15/24	11/30/24	\$11,000	All Agency	Megan Sweeney
2025-015	ORCAA, NWCAA, SRCAA, LRAPA, SWCAA, BCAA	NWAQC Shared Resources	11/20/24	12/31/25	\$30,000	DOH Grant	Phyllis McEllroy
2025-016	Bobby Humes	Executive Coaching	12/02/24	06/30/25	\$4,275	Per Capita	Megan Sweeney
2025-017	Vault89 Strategies	HR Consulting	12/09/24	06/30/26	\$30,000	All Agency	Megan Sweeney
2025-018	TBD		TBD	TBD	TBD	TBD	TBD
2025-019	The Rhizome Collaborative	Communications Assets and Technical Solution	01/06/25	09/30/25	\$30,000	DOH Grant	Phyllis McEllroy
2025-020	Everett Community College	CPRG Community Workshope Venue	03/13/25	03/13/25	\$445	CPRG Grant	Erica Walters
2025-021	Kent City Parks, Recreation, & Community Services	Air Monitoring Lease - Kent Site	TBD	TBD	TBD	TBD	Matt Harper
2025-022	Clover Park Technical College	CPRG Community Workshope Venue	04/15/25	04/15/25	\$780	CPRG Grant	Erica Walters
2025-023	Reclaiming Us	Advisory Council Training & Equity Workshop Series	03/04/25	03/12/25	\$6,000	TBD	Megan Sweeney
2025-024	ECDLR Community Development, LLC	CPRG Community Workshope Venue	04/03/25	04/03/25	\$830	CPRG Grant	Erica Walters
2025-025	Bremerton Government Center	CPRG Community Workshop Venue - Kitsap	02/06/25	03/20/25	\$397	CPRG Grant	Erica Walters
2025-026	National Training Institute on Race and Equity (NTIRE)	History of Race and Racism Training	03/04/25	03/13/25	\$5,000	HR Training	Megan Sweeney
2025-028	King County Metro	ORCA Business Card Passport	05/01/25	04/30/26	\$27,266	All Agency	Megan Sweeney
2025-029	Foster Garvey Legal Services	Legal and Litigation Services	03/27/25	on-going	TBD	Legal Reserve	Jennifer Dold
2025-030	Pacific Office Automation	High Volume Print/Copy/Scan Lease	04/21/25	04/21/28	\$66,600	POOLFD	Andy Tudhope
2025-033	Bucklin Evens, Attorneys at Law	Real Estate Related Legal Services	04/28/25	on-going	TBD	Legal Attorney Budget	Jennifer Dold
2025-034	Ideamaria (Maria Grzanka)	Process Improvement Training	06/03/25	06/30/25	\$4,000.00	CACI - Training	Sharon Helmsetter
2025-035	Elevating Diversity, LLC	Equity Workshop Series	05/30/25	06/30/25	\$5,000	HR Training	Megan Sweeney
2025-036	Computerized Maintenance Management System	CMMS User License Agreement	06/13/25	6/31/26	\$6,900	IT Services	Matt Harper
2025-037	King County Solid Waste Division	Participant Support Costs for Reimbursement for Electric Yard Trucks	07/18/25	06/30/28	\$4,350,000	EPA Grant	Mary Cho
2025-038	Cogent Communications	Co-Location Data Center	07/30/25	07/30/28	72,000	POOLFD	Andy Tudhope